

## REORGANIZATION PLAN SUBMITTAL SHEET

(Each municipality in a School Union must be indicated separately.)

School Administrative Units Included in <b>APPROVED</b> Notice of Intent	School Administrative Units Submitting Reorganization Plan
MSAD #74	MSAD #74
MSAD #59	MSAD #59
MSAD #13	MSAD #13
Town of Caratunk	Town of Caratunk
Pleasant Ridge	Pleasant Ridge
Dennistown	Dennistown
The Forks	The Forks

Contact Information:

RPC Chair

Name: Elaine AloesAddress: P.O. Box 174Solon, ME 04979Telephone: (207) 643-2319email: chelaloe@yahoo.comDate Plan Submitted: 11/7/08Proposed RSU Operational Date: 7/01/09

**Reorganization Plan Cover Sheet**  
(Please attach Reorganization Plan as Exhibit A)

Required Elements							
Law Reference Item Number Sub- Chapter 2	Item	N/A	Complete	In Progress	Not Yet Started	Identified Barrier <sup>1</sup>	Need Assistance <sup>2</sup>
3.A(1)	SAUs included in RSU		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(2)	Size of governing body		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Composition of governing body		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Apportionment of governing body		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(3)	Method of voting of the governing body		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(4)	Composition of local school committees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Powers of local school committees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Duties of local school committees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(5)	Disposition of real & personal school property		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(6)	Disposition of existing school indebtedness (if not using provisions of section 1506)		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Disposition of lease-purchase obligations (if not using provisions of section 1506)		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(7)	Assignment of school personnel contracts		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Assignment of school collective bargaining agreements		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Assignment of other school contractual obligations		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(8)	Disposition of existing school funds and existing financial obligations		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(9)	Transition plan that addresses the development of a budget for the first school year		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Transition plan that addresses interim personnel policies		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(10)	Documentation of the public meeting(s) held to prepare or review reorganization plan		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(11)	Explanation of how units that approve reorganization plan will proceed if one or more units do not approve the plan		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(12)	Estimate of cost savings to be achieved		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(13)	Such other matters as the governing bodies of the school administrative units in existence on the effective date of this chapter may determine to be necessary		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<sup>1</sup> Please explain why this is a barrier and what assistance you need to remove this barrier on the next page.

<sup>2</sup> Please explain what assistance you need to complete this portion of your plan, and state from whom you need assistance, on page 3.

Parameters for Plan Development							
Law Reference Item Number Sub- Chapter 2	Item	N/A	Complete	In Progress	Not Yet Started	Identified Barrier <sup>3</sup>	Need Assistance <sup>4</sup>
3.B(1)	Enrollment meets requirements (2,500 except where circumstances justify an exception <sup>5</sup> )		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sec. XXXX-36, Parameter B	When viewed in conjunction with surrounding proposed units, may not result in one or more municipalities being denied the option to join an RSU		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.B(2)	Comprehensive programming for all students grades K - 12.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Includes at least one publicly supported high school		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.B(3)	Consistent with policies set forth in section 1451		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.B(4)	No displacement of teachers		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	No displacement of students		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	No closures of schools existing or operating during school year immediately preceding reorganization, except as permitted under section 1512		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sec. XXXX-26, Parameter F	The plan must address how the school administrative unit will reorganize administrative functions, duties and noninstructional personnel so that the projected expenditures of the reorganized school unit in fiscal year 2008-2009 for system administration, transportation, special education and facilities and maintenance will not have an adverse impact on the instructional program <sup>6</sup>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborative Agreements							
						Yes	No
Does your plan currently include information/documentation on collaborative agreements? (not required, but encouraged)						<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Exceptions to 2,500 minimum

Actual number of students for which the SAU is fiscally responsible: 2052

Exception	Exception Claimed in Plan	Documentation Provided? (Please attach as Exhibit B)	
		Yes	No
Geography	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Demographics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Population Density	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other Unique Circumstances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<sup>3</sup> Please explain why this is a barrier and what assistance you need to remove this barrier on the next page.

<sup>4</sup> Please explain what assistance you need to complete this portion of your plan, and state from whom you need assistance, on page 3.

<sup>5</sup> Please note in the *Exceptions to 2500 minimum* section on next page

<sup>6</sup> This requirement is only for those who plan to be operational as an RSU in fiscal year 2008-2009, in accordance with a Reorganization Plan that is approved by the Commissioner and by the voters.

*Kenneth Smith*  
Signature/Title

11-14-08  
Date

MSAD #74  
SAU

Signature/Title

Date

MSAD #59  
SAU

*Kenneth Smith*  
Signature/Title

11-14-08  
Date

MSAD #13  
SAU

*Regina Campbell*  
Signature/Title

11-14-08  
Date

Town of Caratunk  
SAU

Signature/Title

Date

Pleasant Ridge  
SAU

*Jerry Whitely*  
Signature/Title

11-24-08  
Date

Dennistown  
SAU

*Regina Campbell*  
Signature/Title

11-14-08  
Date

The Forks  
SAU

Signature/Title

Date

SAU

Signature/Title

Date

SAU

Signature/Title

Date

SAU

Signature/Title

Date

SAU

Signature/Title

Date

SAU



MSAD #74  
SAU

MSAD #59  
SAU

MSAD #13  
SAU

Town of Caratunk  
SAU

Pleasant Ridge  
SAU

Dennistown  
SAU

The Forks  
SAU

SAU

SAU

SAU

SAU

SAU

Kenneth Smith  
Signature/Title

11-14-08  
Date

MSAD #74  
SAU

                      
Signature/Title

                      
Date

MSAD #59  
SAU

Kenneth Smith  
Signature/Title

11-14-08  
Date

MSAD #13  
SAU

Regina Campbell  
Signature/Title

11-14-08  
Date

Town of Caratunk  
SAU

                      
Signature/Title

                      
Date

Pleasant Ridge  
SAU

                      
Signature/Title

                      
Date

Dennistown  
SAU

Regina Campbell  
Signature/Title

11-14-08  
Date

The Forks  
SAU

                      
Signature/Title

                      
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SAU

                      
Signature/Title

                      
Date

SAU

# **REORGANIZATION PLAN**

SAU Submitting: SAD #59, SAD #74 and SAD #13

Contact Information:

## **RPC Chair:**

Elaine Aloes  
P.O. Box 174  
Solon, ME 04979

## **Superintendents:**

MSAD #59  
Michael A. Gallagher  
55 Weston Ave.  
Madison, ME 04950

MSAD #74 and MSAD #13  
Dr. Kenneth Smith  
P.O. Box 360  
Anson, ME 04911

Pleasant Ridge  
Martha Witham  
44 Witham Lane  
Augusta, ME 04330

Dennistown  
Jerry White  
23 Cross St.  
Howland, ME 04448

The Forks/Caratunk  
Dr. Regina Campbell  
P.O. Box 360  
Anson, ME 04911

Date Originally Submitted by SAU: November 7, 2008

Proposed RSU Operational Date: July 1, 2009

The proposed regional school unit includes the following school administrative units:

Maine School Administrative District No. 74, Maine School Administrative District No. 59, Maine School Administrative District No. 13, the town of Caratunk, and the plantations of Pleasant Ridge, Dennistown, and The Forks.



# Table of Contents

The Governing Body:	<i>Section 2</i>	3
Weighted Voting:	<i>Section 3</i>	3 – 4
Local Committees:	<i>Section 4</i>	4
Disposition of School Property:	<i>Section 5</i>	4 – 5
School Indebtedness:	<i>Section 6</i>	5
School Contracts:	<i>Section 7</i>	5 – 7
Disposition of School Funds:	<i>Section 8</i>	7 – 9
Non-Major Personal Funds		10
Scholarships		11 – 12
Transition Plan:	<i>Section 9</i>	12 – 14
Documentation of Public Meetings:	<i>Section 10</i>	14
School Units and Plan Approval:	<i>Section 11</i>	15
Cost Savings:	<i>Section 12 and Addendum 1</i>	15 – 19
Reorganization of Administration:	<i>Section 13-A</i>	20
Cost Sharing in the RSU:	<i>Section 13-B</i>	21 – 23
Election of Initial Board Members:	<i>Section 13-C</i>	23
Acceptance of Students, Tuition Contracts and School Choice:	<i>Section 13-D</i>	23 – 24
Claims and Insurance:	<i>Section 13-E</i>	25
Vote to Submit Plan to Commissioner:	<i>Section 13-F</i>	25

Section for RSUs with Fewer than 2,500 Students: *Section 13-G*

25 – 27

Exhibits

28 – 38

2. The size, composition and apportionment of the governing body. (See section three)
3. The method of voting of the governing body.

***Option D***  
**Using Weighted Voting**

The regional school unit board shall be composed of 18 members. Each municipality in the RSU shall elect the following number of its residents to serve on the Board and their votes shall be weighted as follows:

<u>Town</u>	<u>Pop.</u>	<u>% of total</u>	<u># Dir.</u>	<u>Votes each</u>	<u>Total Votes</u>	<u>Initial Terms</u>
The Forks	35	0.3%	1	35	35	2
Dennistown	30	0.2%	1	30	30	3
Caratunk	110	0.8%	1	110	110	1
Moscow	630	4.7%	1	630	630	2
Bingham	980	7.4%	1	980	980	3
Pleasant Ridge	82	0.6%	1	82	82	2
Solon	998	7.5%	1	998	998	1
Embden	992	7.5%	1	992	992	2
New Portland	780	5.9%	1	780	780	3
Anson	2,565	19.3%	2	1,283	2,566	1,3
Madison	4,592	34.5%	4	1,148	4,592	1,1,2,3
Athens	842	6.3%	1	842	842	1
Starks	583	4.4%	1	583	583	2

Brighton Plantation	85	0.6%	1	85	85	3
	13,304	100%	18			

Voting at all meetings of the Board shall be by hand, voice or roll call. Election of a superintendent shall be by ballot.

Except in cases of unanimous votes, the votes of all members shall be recorded in the minutes. To conduct business at any meeting of the Board at least a majority of serving members and a majority of the voting power represented by these serving members, must be present to constitute a quorum.

All motions shall be carried by two-thirds (2/3rds) of the total votes present and a majority of the members present, except motions to adjourn to executive session, which shall require the vote of three-fifths (3/5) of the members present and voting and motions requiring two thirds (2/3) majority under Robert's Rules of Order.

Each board member shall serve a 3-year term, except that the initial terms of the members of the first regional school unit board shall be staggered as provided in this section of the plan.

#### **4. The composition, powers and duties of any local school committees to be created.**

No local committees.

#### **5. The disposition of real and personal school property.** **Issued prior to July 1, 2008 (see Exhibit 5)**

All real property interests, including without limitation land, buildings, other improvements to realty, easements, option rights, first refusal rights, and purchase rights, and all fixtures, of the school administrative units shall be property of the region. The regional school unit board may require such deeds, assignments or other instruments of transfer as in its judgment is necessary to establish the region's right, title and interest in such real property and fixtures.

All other tangible school personal property, including movable equipment, furnishings, textbooks and other curriculum materials, supplies and inventories shall become property of the region as successor of the SAUs.

**6. The disposition of existing school indebtedness and lease-purchase obligations if the parties elect not to use the provisions of Section 1506 regarding the disposition of debt obligations.**

Bonds, Notes and Lease Purchase Agreements That the Region Will Not Assume. Pursuant to 20-A M.R.S.A. § 1506(4), the region does not assume the following bonds, notes and lease purchase agreements is attached as *Exhibit 1*, which shall continue to be paid by the original members of the SAU indicated, and the region shall serve as fiscal agent for the SAU for that purpose.

Defaulted Debt is Excluded from Being Assumed. Notwithstanding anything in this Plan to the contrary, except where legally required to do so, the region will not assume any bond, note or lease purchase agreement as to which the SAU is in breach or has defaulted.

Other Debt Not Assumed. Except as provided in this section of the Plan, the region will not assume liability for any bonds, notes or lease purchase agreements issued by an SAU prior to the operative date of the region. Such obligations, if any, shall continue to be paid by the original members of the SAUs that issued them, and the region shall serve as fiscal agent for the SAU for that purpose.

Notwithstanding any other provision of law or any provision of any trust agreement, the region may use any sinking fund or other money set aside by the original education unit to pay an existing debt to pay that debt.

**7. The assignment of school personnel contracts, school collective bargaining agreements and other school contractual obligations.**

A list of all written individual employment contracts to which each of the existing SAUs is a party is attached as *Exhibit 2*. Pursuant to Section XXXX-43(5), individuals on the list who are employed on the day before the operational date shall become employed by the RSU as of the operational date, and their

contracts shall be assumed by the RSU on the operational date. This provision does not prevent the existing SAUs from terminating or non-renewing the contracts of employees in accordance with applicable law before the operational date of the RSU. The list shall be updated and made final no later than the day before the operational date of the RSU.

A list of all employees of the existing SAUs who do not have written individual employment contracts is attached as *Exhibit 3*. Pursuant to Section XXXX-43(5), individuals on the list who are employed on the day before the operational date shall become employed by the RSU as of the operational date. This provision does not prevent the existing SAUs from terminating employment of the employees in accordance with applicable law before the operational date of the RSU. The list shall be updated and made final no later than the day before the operational date of the RSU.

The duties and assignments of all employees transferred to the RSU shall be determined by the Superintendent of the RSU or his/her designee.

The following collective bargaining agreements listed in *Exhibit 3* shall be assumed by the regional school unit board as of the operational date:

All of the employer's rights and responsibilities with respect to collective bargaining shall be fully assumed by the regional school unit board as of the operational date.

A list of all contracts to which the existing SAUs are a party and that may be in effect as of the operational date is attached as *Exhibit 4*. The initial Board of Directors of the RSU will determine whether these contracts are to be assumed.

It is assumed the RSU will assume the contracts listed in *Exhibit 4* as of the operational date subject to review and approval of the RSU board. The list of contracts provided in *Exhibit 4* is subject to change at any time including changes made anytime by the initial RSU board.

The SAU Board and superintendent shall seek to terminate or negotiate for termination of the following contracts prior to the operational date:

SAU	Contracting Party	Type of Contract	Expiration Date
MSAD 59	Maine State Billing	Medicaid reimbursable	July 1, 2009
MSAD 59	Maine State Billing	Case Management	August 1, 2009
MSAD 13	Maine State Billing	Medicaid reimbursable	July 1, 2012
MSAD 13	SpedNet	Case Management	July 1, 2012
MSAD 74	Maine State Billing	Medicaid reimbursable	July 1, 2012
MSAD 74	SpedNet	Case Management	July 1, 2012

**8. The disposition of existing school funds and existing financial obligations, including undesignated fund balances, trust funds, reserve funds and other funds appropriated for school purposes.**

Pursuant to Section XXXX-36(5) the disposition of existing financial obligations is governed by this plan.

Existing financial obligations shall include the following:

- (i) all accounts payable;
- (ii) to the extent not included as accounts payable, any financial obligations which under generally accepted accounting principles would be considered expenses of the SAU for any year prior to the year the RSU becomes operational, whether or not such expenses were budgeted by the SAU in the year the obligations were incurred, excluding summer salaries and benefits; and
- (iii) all other liabilities arising under generally accepted accounting principles that can be reasonably estimated and are probable.

Each SAU shall satisfy its existing financial obligations from all legally available funds. If an SAU has not satisfied all of its existing financial obligations, the SAU shall transfer sufficient funds to the region to satisfy its remaining existing financial obligations, and the regional school unit board shall be authorized to satisfy those existing financial obligations on behalf of the SAU. If the SAU does not transfer to the region sufficient funds to satisfy its existing financial obligations, then to the extent permitted by law, the regional school unit board may

satisfy those obligations from balances that the SAU transfers to the region. If the available balances transferred are insufficient to satisfy the SAU's existing financial obligations, or are not legally available for that purpose, the regional school unit board may take any action permitted by law so that all of the municipalities of the region are treated equitably with respect to the unsatisfied existing financial obligations of an SAU. For example, to the extent permitted by law, the regional school unit board may satisfy the unpaid existing financial obligations of an SAU in the same manner and with the same authority as for unassumed debt under the provisions of 20-A M.R.S.A. § 1506(4). Salaries and benefits payable after June 30, 2009 including all summer salaries earned during the 2008-09 school year shall be the responsibility of the regional school unit.

Additionally, to the extent permitted by law, if in the judgment of the regional school unit board it must raise funds from all its members to satisfy existing financial obligations of an SAU, the regional school unit board also shall be authorized to raise additional amounts for the purpose of making equitable distributions (which may be made in the form of credits against assessed local shares of the region's approved budget) to those region members that would otherwise bear costs attributable to unsatisfied existing financial obligations of an SAU for which they had no financial responsibility. The intent of the preceding sentence is that financial responsibility for unsatisfied existing financial obligations of an SAU be borne by its members and not by the other members of the region.

The balance remaining in the SAU's school accounts after the SAU has satisfied existing financial obligations in accordance with this plan shall be paid to the treasurer of the regional school unit, verified by audit and used to reduce that SAU's contribution as provided by Section XXXX-43(4). The balance from an existing school administrative unit must be used to reduce the local contribution to the region of the region members formerly comprising that school administrative unit within the first three years of operation of the region.

Transfers of remaining balances may occur within the period specified by Section XXXX-43(4), or, as may be preferable in the case of a district, at any time before the district has closed its accounts and ceased normal operations.

SAUs shall transfer remaining balances of reserve funds to the regional school unit. Unless otherwise provided by applicable law, a transferred reserve fund shall be used in accordance with its original purpose to benefit a school or schools of the transferring SAU. Transferred reserve funds shall be subject to Title 20-A M.R.S.A. § 1491, except that the transfer of funds in a reserve fund or a change in



purpose of the fund may only occur in such manner that the funds continue to benefit the members of the SAU that transferred that reserve fund to the region. Notwithstanding this paragraph, reserve funds for summer salaries and benefits shall be treated as remaining balances and used to reduce the local contribution to the region of the region member or the region members formerly comprising that school administrative unit that transferred the reserve fund for summer salaries and benefits.

SAUs shall transfer remaining balances of scholarship funds to the region. Scholarships shall be limited to the original pool of potential recipients unless otherwise provided by the donor or by applicable law.

SAUs shall transfer trust funds to the region. The regional school unit board shall be deemed the successor trustee for all purposes, except as provided by the trust or by applicable law.

#### **Existing Financial Obligations through June 30, 2009**

	Dist. Budget	est. obligations	est. fund balance
MSAD #59	\$ 11,258,438	\$11,058,438	\$ 200,000
MSAD #74	\$ 9,105,285	\$ 8,961,148	\$ 144,137
MSAD #13	\$ 3,316,439	\$ 3,266,439	\$ 50,000

## NON MAJOR PERMANENT FUNDS AS OF JUNE 30, 2008

### MSAD #59

#### SCHOLARSHIPS

<u>Account #</u>	<u>Account name</u>	<u>July 1, 2007 beginning balance</u>
103002181	Blackwell Music CD	\$ 4,756.15
	Blackwell Music	\$ 3,504.71
	Shawn Dean Scholarship	\$ 1,556.26
1285332	Geroge Jacobs Scholarship	\$ 97.44
	Perkins Music	\$ 1,723.30
	MSAD 59 Board of Directors	\$ 1,231.47
SAD 1285299	James Sites Scholarship	\$ 170.75
3008945	John Ferris Scholarship - Book	\$ 1,232.79
1285310	Lyndzy Duprey Scholarship	\$ 306.66
1285321	Leroy Jacobs Jr Athletic Award	\$ 44.61
SAD 3007747	Savoy Scholarship - Book	\$ 6,496.62
	Alexander Richard Investment	\$ 20,077.43
SAD	Preble Scholarship Investment	\$ 440,025.23
SAD	Savoy Scholarship Investment	\$ 764,649.12
<b>Total</b>		<hr/> \$ 1,245,872.54 <hr/>

## M.S.A.D. #13 Scholarship Accounts

As of 9/25/07

<i>Scholarship</i>	<i>Amount of CD</i>	<i>Amount in Savings</i>
<b>Geraldine Hannay/Laura Baker</b>	<b>\$21,925.03</b>	<b>No Savings</b>
<b>Lions Club</b>	<b>Columbia Management \$5,062.06</b>	<b>\$860.34</b>
<b>Evelyn Atwood</b>	<b>\$3,535.90</b>	<b>\$4,370.85</b>
<b>Orrin Hill</b>	<b>\$8,319.10</b>	<b>No Savings</b>
<b>Theresa Davis</b>	<b>\$2,313.57</b>	<b>\$67.95</b>
<b>Kenneth Belanger</b>	<b>\$7,120.28</b>	<b>\$52.47</b>
<b>Dr. Anna Howes – Regular</b>	<b>\$102,505.47</b>	<b>\$215.90</b>
<b>Dr. Anna Howes – Athletic</b>	<b>\$3,011.94</b>	<b>No Savings</b>
<b>Alumni Class</b>	<b>1,108.24</b>	<b>\$10.27</b>
<b>Brent Abbott</b>	<b>\$2,166.25</b>	<b>\$1,285.35</b>
<b>William &amp; Alice Beane</b>	<b>\$4,042.41</b>	<b>\$220.15</b>
<b>Bruce Bushey</b>	<b>\$12,102.51</b>	<b>\$606.48</b>
<b>Walter Reed</b>	<b>\$1,897.86</b>	<b>\$1,354.24</b>
<b>Helen Steward</b>	<b>\$3,318.11</b>	<b>\$1,177.42</b>
<b>Donald &amp; Rosalie Walker</b>	<b>\$2,034.99</b>	<b>No Savings</b>
<b>Edith Rollins</b>	<b>\$10,454.31</b>	<b>No Savings</b>
<b>Goodwill Club</b>	<b>\$8,193.69</b>	<b>No Savings</b>

**MSAD #74 SCHOLARSHIP ACCOUNTS  
BALANCE ENDING 6/30/08**

<b>ACCOUNT NAME</b>	<b>6/30/2008 SCHOLARSHIP Balance</b>
SARAH ARSENAULT	159.86
BODWELL FUND	13,340.39
FRANCES BOWEN	340.24
A.CLEMENT CARON	597.15
RUSTY DUNPHY	5,532.47
JEFFREY FRENCH	4,125.81
CHS GENERAL FUND	3,565.47
BARBARA HENDERSON	6,084.85
ANNE & LEVIS HOGAN	10,524.71
HESTER PULLEN	55,979.51
REBEKAH LODGE	1,086.61
RENYS CHARITABLE TRUST	3,205.60
GERTRUDE SARGENT	643.01
EARL/ESTHER SPAULDING	2,943.14
TOZIER SCHOLARSHIP	27,101.67
SHAWN "GRIMMY" SCHOLARSHIP	400.98
WILLPOWER	200.50
OLON-QUEENIE WHIPPLE	2,698.02
<b>TOTAL SCHOLARSHIP ACCOUNTS</b>	<b>138,529.99</b>

**FUND BALANCE**

				<u>current balance</u>
MSAD #59	UNDESIGNATED	June 30, 2007	\$	880,277.00
MSAD #74	UNDESIGNATED	June 30, 2008	\$	431,254.00
MSAD #13	UNDESIGNATED	June 30, 2007	\$	144,736.92

**9. A transition plan that addresses the development of a budget for the first school year of the reorganized unit and interim personnel policies.**

**A. Transition Plan for Budget Development.** The regional school unit board shall establish interim rules of procedure and shall elect interim officers who shall

serve until officers are elected at a meeting following the operational date of the region.

The regional school unit board shall select a superintendent of schools in accordance with Section 1051 of Title 20-A. During the interim period, the salary, office and other expenses of the superintendent, as well as the cost of the regional school unit board, including insurance, shall be allocated to the school administrative units as provided below.

If a region is formed to become operational as of July 1, 2009, then following the issuance of a certificate of organization by the State Board of Education, the school boards and superintendents of the SAUs within the region shall begin a process for developing proposed budgets for educational programs and services within their SAUs for the fiscal year beginning July 1, 2009. In developing their proposed budgets, the SAUs shall consider potential cost savings and additional costs that may result from reorganization. The SAUs also shall consider changes in operations that may be necessary in order to reduce costs of administration, special education, building and maintenance and transportation without adversely affecting the educational program. During the months of February and March, the school boards of the SAUs and their superintendents shall conduct joint meetings and budget workshops as necessary to develop a proposed budget for the first operational year of the regional school unit. Specific duties may be assigned to existing personnel with the approval of the employing SAU.

A proposed budget with supporting documentation shall be developed in time for its presentation to and consideration by the initial regional school unit board of directors. The regional school unit board shall complete the budget development process and recommend a budget for consideration by the voters.

The regional school unit board shall propose and approve a recommended budget in accordance with 20-A M.R.S.A. § 1482 for the first operational year for submission to the voters of the region. The budget format, approval procedures and assessments for the regional school unit's first operational year budget shall be in accordance with 20-A M.R.S.A. §§ 1482-1489. The regional school unit board shall have all necessary authority for those purposes. This shall be considered the first year of use of the budget validation referendum process for purposes of determining the continued use of the budget validation referendum process every three years pursuant to Section 1486(1).

The regional school unit board shall be authorized to take all other actions and shall have all other authority provided under state law to prepare for the regional school unit to become operational on July 1 of the first operational year; including the authority to open and maintain accounts, to incur expenses not to exceed \$ 50,000 to be allocated among the regional school units' member SAUs in accordance with their most recent April and October resident pupil count and to file applications for school construction projects and revolving renovation fund loans and other available funding.

**B. Transition Plan for Personnel Policies.** All personnel policies existing in the previous school administrative units shall continue to apply to the same employment positions after they become part of the regional school unit. After the operational date, the regional school unit board and superintendent will develop and adopt region-wide policies in accordance with applicable law.

**10. Documentation of the public meeting or public meetings held to prepare or review the reorganization plan.**

A record of the date, time, location and minutes of all meetings are documented and minutes of meetings are attached to the plan as Exhibit 7.

Date of Public Meeting	Time	Location
October 17, 2007	6:30 P.M.	Jackman-Forest Hills
October 29, 2007	6:30 P.M.	North Anson CCS
November 1, 2007	6:30 P.M.	North Anson CCS
November 5, 2007	6:30 P.M.	Greenville Am. Legion
November 28, 2007	6:30 P.M.	Solon Elementary
January 23, 2008	6:30 P.M.	Moscow Elementary
June 25, 2008	6:30 P.M.	Forest Hills
July 15, 2008	6:30 P.M.	Solon Elementary
August 5, 2008	6:30 P.M.	Moscow Elementary
August 18, 2008	6:30 P.M.	Moscow Elementary
September 2, 2008	6:30 P.M.	Moscow Elementary
September 10, 2008	6:30 P.M.	Solon Elementary
October 2, 2008	6:30 P.M.	Moscow Elementary

**11. How the units that approve the reorganization plan will proceed if one or more of the proposed members of the regional school unit fail to approve the plan.**

If the plan is approved by two (2) of the existing SADs then in such case the membership of the regional school unit shall include the SAUs that approved the plan; except that the Commissioner may determine the necessity for reapportionment pursuant to 20-A M.R.S.A. sec. 1475. Amendments permitted by this Plan or otherwise permitted by law shall require approval of the Commissioner of Education.

**12. An estimate of the cost savings to be achieved by the formation of a regional school unit and how these savings will be achieved.**

**COST SAVINGS COMMITTEE REPORT AND  
RECOMMENDATIONS**

**Background**

The Cost Savings Committee consists of Andrea Reichert of New Portland, Heather Sylvester of The Forks, Mike Carver of Moscow, and three superintendents (Heather Perry of SAD #12, Regina Campbell of SAD #74, and Kenneth Smith of SAD #13). The Committee met on Friday, February 22, 2008 in Bingham from 10:00 a.m. to noon. Considerable data was gathered for the meeting which included per pupil costs, school bus cost per mile, per plate meal costs, state property valuations, percent of free and reduced lunches, enrollment data, employee data, employee agreement data, state average employee salary and benefit averages, and a list of required state reports.

Note from the committee: While the formation of the RSU should save money in some areas, it is also true that the formation of the RSU will result in additional costs above the aggregate costs in the previous school administrative units. Although the law does not require that the plan list cost increases as well as savings, an accurate report of anticipated cost savings can only be given by offsetting cost increases against savings.

All of our current school systems are small. By Maine standards the average size school system is approximately 1500 students. Maine has very few large systems

and some of those encompass large geographic areas like Oxford Hills (SAD #17) or cities like Portland, Bangor, Lewiston, or Augusta. One of the largest geographic school systems is SAD #3 in Thorndike with fewer than 1500 students.

Small school systems operate differently from large systems. Generally speaking, large systems have more human resources dedicated to limited areas of responsibility. For example, small systems may have special education coordinators working a limited number of days per week whereas larger systems will have directors of special education working full time.

Many functions are currently carried out by multiple people crossing job titles, whereas those functions will be carried out by specified personnel under the new RSU. For example, a superintendent and administrative assistant may share some transportation and food service responsibilities in one system, and a superintendent and secretary may share slightly different responsibilities in another system. The point is smaller systems require personnel to carry out the same responsibilities because the work needs to be accomplished, but there isn't enough work to support a full time position therefore personnel wear many hats.

Financial affairs capture a good deal of a superintendent's time. The clerical support offered by a business office encompasses personnel that handle payroll, accounts payable, and accounts receivable. In addition there are numerous reports required of a superintendent and those reports require gathering data from sometimes unrelated portions of the budget. Completing reports or seeing that those reports are completed on time is a constantly growing demand and it may take several business staff to provide the data.

In SAD #13 the district principal is responsible for PK-12 but students are housed in three different facilities. In SAD #74 students are housed in six different facilities with supervising principals, and some deans' of students. SAD # 59 has five different facilities in which it houses its students. Athens has a half-time principal and the Starks Elementary School principal also serves as the district's Assistant Superintendent. Each of the other schools has a full time principal and the high school has one combined position for AD/Assistant Principal/Student Service Coordinator.

Buildings and grounds and transportation issues will require considerable attention depending on the community. For example, SAD #74 has a full time director of maintenance/transportation whereas the superintendent in SAD #13 handles buildings/grounds issues and some transportation and food service issues. In SAD



#59 the buildings/grounds and maintenance/transportation supervisor left and wasn't replaced. The district's Central Office was re-designed from a full time transportation/maintenance position and full time superintendent to a two-fifths (2/5) time Superintendent and a full time Assistant Superintendent responsible for all Superintendent functions, transportation/maintenance/Custodial and curriculum.

Of note is the issue to travel between facilities. Due to the logistical issues inherent in the proposed RSU, travel expenses should increase for many central office services providers. It is roughly one hour and forty five minutes on a good day from one end of the proposed RSU to the other end.

We have provided these cost savings estimates based on all seven school systems (three SAD's, the town of Caratunk, and three plantations) voting to form the RSU. If some school systems vote no, then these estimates will have to be recalculated.

There will be an added cost when in the first year a common business software will be used to accommodate three different budgets, three different teacher agreements, three different support staff agreements, and numerous individual contracts or agreements.

Legal costs should decrease in the first year of operation when one opinion will be sought instead of several requests for the same advice.

Cost savings could be realized in the area of technology within the area of network administration. However, some of those assumptions are based on uniformity of software and hardware and on server compatibility.

Among the many transition issues, it is essential employees be paid on time and in a manner agreed upon with their former employers. With so many different agreements and contracts in force, it will take considerable time and effort to insure compliance. The Assistant Superintendent will address these issues.

In addressing proposed personnel costs we used state averages provided by MSMA for various categories of employees to estimate the cost of salaries, wages, and benefits for 2009-2010.

In 2007 valuations of the 13 communities in the proposed RSU totaled \$1,084,300,000. Consequently one mill would equal \$1,084,300.

<u>School systems</u>	<u>2007 valuation</u>
Caratunk	23,500,000
Dennistown	7,000,000
Pleasant Ridge	60,250,000
The Forks	33,650,000
SAD 59	487,900,000
SAD 13	103,100,000
SAD 74	368,900,000
	<b>1,084,300,000</b>

### **Estimated Savings**

We estimate that the formation of this Regional School Unit will result in the following cost savings during the first three years of operation:

<b>First year – 2009 - 2010:</b>	salaries and benefits <u>FY09 (current)</u>	salaries and benefits <u>FY 10</u>
Central Office Administration		
Central Office Clerical		
Estimated savings:		\$100,000
 <b>Second year – 2010 - 2011:</b>		
Estimated savings:		\$100,000
 <b>Third year – 2011 - 2012:</b>		
Estimated savings:		\$ unknown
 <b><u>Total estimated savings:</u></b>		<b>\$200,000</b>

## ADDENDUM 1

### DOE Estimated Penalties for Parts A & B Plus Adjustments

<u>SAU School System</u>	<u>Part A Penalty</u>	<u>Part B Penalty</u>	<u>Total Estimated Part A &amp; Part B Plus Adjustments</u>
Caratunk	\$420.00	\$1,154.00	\$3,092.00
Dennistown	\$110.00	\$215.00	\$137.00
Pleasant Ridge	\$1,078.00	\$2,147.00	\$10,503.00
The Forks	\$210.00	\$583.00	\$285.00
SAD #13	\$30,135.00	\$13,403.00	\$43,538.00
SAD #59	\$120,225.00	\$64,637.00	\$184,862.00
SAD #74	<u>\$99,015.00</u>	<u>\$47,957.00</u>	<u>\$146,972.00</u>
	\$251,193.00	\$130,096.00	\$389,389.00

NOTE: This does not include all potential penalties.

**13-A. Plans to reorganize administration, transportation, buildings and maintenance and special education.**

See below proposed reorganization plan.

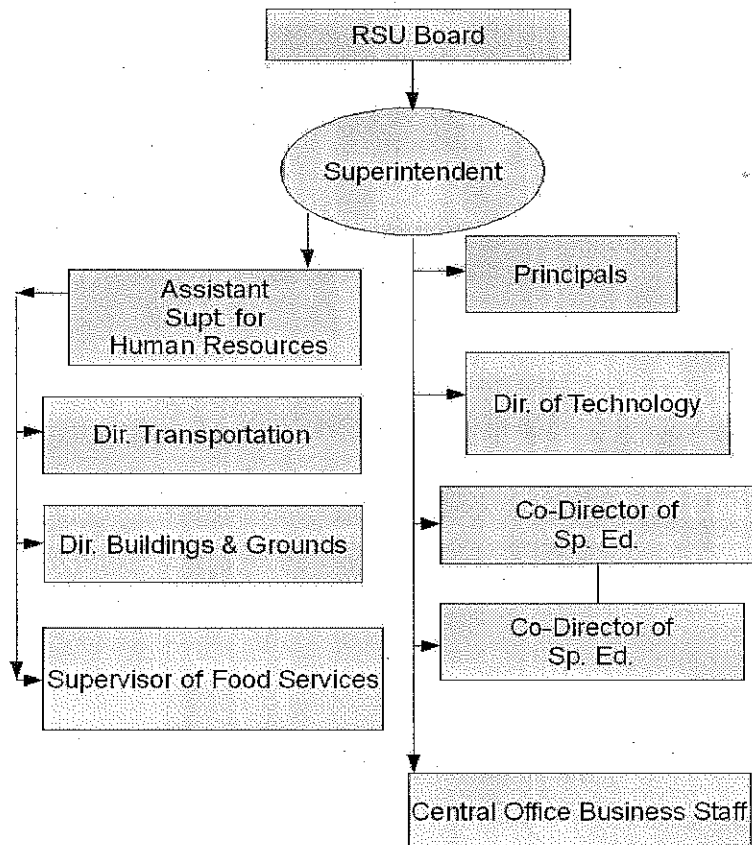
**System Administration:** One superintendent, one assistant superintendent, two payroll clerks, two accounts payable clerks, two secretaries, and one receptionist/secretary.

**Transportation:** One director of transportation to direct all transportation services. One secretary to be shared with buildings and grounds.

**Special Education:** One director and one assistant director for all special education services, and one secretary to service both.

**Buildings and Maintenance:** One supervisor of buildings and grounds and one secretary to be shared with transportation.

Proposed Administration Structure



### **13-B. Cost Sharing in Regional School Unit**

To ensure that the cost sharing of additional local funds in the RSU is equitable, and to prevent cost shifting, the RSU costs assessed to its member shall be allocated using the following Additional Local Share Percentages, (but the amounts allocated shall not be less than the amounts required by 20-A MRSA §15688 to be assessed for the RSU's local share of state subsidized costs):

#### **Percent of Additional Local Share**

		<b>% of additional Local share</b>
Caratunk		0.12%
Dennistown Plt.		0.00%
Pleasant Ridge Plt.		2.81%
The Forks		0.73%
SAD #13	Bingham	8.50%
SAD #13	Moscow	9.29%
SAD #59	Athens	5.34%
SAD #59	Brighton Plt.	0.96%
SAD #59	Madison	44.56%
SAD #59	Starks	2.72%
SAD #74	Anson	10.20%
SAD #74	Embden	7.26%
SAD #74	New Portland	3.07%
SAD #74	Solon	4.44%

These Percentages were derived in accordance with the Department of Education "FY' 08-09 Financial Template – Step By Step" attached hereto as Exhibit 6.

The RSU board shall review the cost sharing method in the third operational year of the RSU (FY 2011-12) to determine if any amendments to the cost sharing method should be submitted to the voters of the RSU.

Amendments to this cost sharing formula may incorporate any factor or combination of factors permitted by law in addition to or in lieu of fiscal capacity (property valuation) and resident pupils.

The method of amending the cost sharing formula is as follows:

A. If requested by a written petition of at least 10% of the number of voters voting in the last gubernatorial election within the RSU, or if approved by a majority of the full RSU board, the RSU board shall hold at least one meeting of municipal representatives to reconsider the method of sharing costs. The RSU shall give at least 15 days' notice to each municipality comprising the RSU of any meeting.

B. Each member municipality must be represented at the meeting or meetings by 2 representatives chosen at large by its municipal officers, and one member of the RSU board chosen by the municipality's municipal officers.

Prior to the first meeting of municipal representatives the RSU shall engage the services of a facilitator selected from the list, if any, maintained by the commissioner. The facilitator shall:

- (1) At the first meeting, review and present data and information pertaining to sharing of costs within the RSU. Pertinent information may include, but is not limited to, a description of the RSU's cost-sharing method, the elements involved in the calculation of each municipality's costs and a graphic depiction of the current and historic distribution of costs in the RSU.

- (2) Solicit and prepare a balanced summary of the concerns of municipal officials, educators and the public about the current method of cost sharing; and

- (3) Develop a plan of action for consideration by the municipal representatives that responds to the information collected and the concerns raised. The plan of action must include a list of expectations for the conduct of the parties, options for proceeding and an assessment of the likely success of those options.

C. A change in the method of sharing costs may only be approved by a majority vote of the municipal representatives present and voting.

D. If a change in the cost-sharing method is approved by a majority of the municipal representatives meeting pursuant to paragraph A, the change must be submitted to the voters at a referendum election. It

becomes effective only if approved by a majority vote in municipalities whose populations, as measured by the last Federal Decennial Census or Federal Estimated Census, represent two thirds of the population of the RSU in a referendum called and held for this purpose in accordance with sections 1501-1504 of Title 20-A, except that, if the proposed change in cost-sharing plan is based in whole or part on factors other than property valuation (fiscal capacity) and/or resident pupil count, the change must be approved by a majority of voters voting in each municipality in the RSU.

E. If approved at referendum, assessments made by the RSU board thereafter must be made in accordance with the new method of sharing costs.

F. The secretary of the RSU shall notify the state board that the RSU has voted to change its method of sharing costs. The state board shall issue an amended certificate of organization showing this new method of sharing costs.

### **13-C. Election of initial board of directors.**

The initial Board of Directors shall be elected as provided in 20-A M.R.S.A. § 1472-A.

### **13-D. Acceptance of Students, Tuition Contracts and School Choice**

A. Acceptance of Students from Outside the RSU. To the extent permitted by law, the RSU board shall determine whether or not to accept elementary and secondary students from outside the RSU. The tuition rates for elementary and secondary students charged by the RSU to a sending unit shall be the rates determined appropriate by the RSU board, and where applicable shall be approved by the school board or school committee of the sending unit in accordance with 20-A M.R.S.A. §§ 5804(1) and 5805(2).

B. Tuition Contracts. If there are prior tuition contracts to SAU's outside the RSU, the RSU is bound pursuant to section 1479(2).

C. School Choice. The following SAUs offer some or all of their students a choice of which school to attend:

<b>SAU</b>	<b>Description</b>
The Forks	All students K-12
Pleasant Ridge	All students K-12
Caratunk	All students K-12
Dennistown	All students K-12

Grade levels in the existing SAUs that have choice of schools as of the operational date, as set forth above, shall continue to have the same choices as members of the RSU.

For SAUs' currently providing for school choice, transportation will be provided to the nearest "assigned school" designated by the RSU board, or as otherwise required by law.

For SAUs currently providing school choice, students will be permitted to attend any RSU school of choice, exclusive of transportation, or to an "assigned school" as determined by the RSU board, inclusive of transportation.

If the tuition payable to the choice school exceeds the RSU's tuition rate, the RSU will pay the cost, up to the RSU tuition rate, and the towns will be responsible for the additional expense pursuant to 20-A MRSA sections 1479 (4) and (5), which shall be an additional local assessment to the responsible municipality. To the extent permitted by law, the municipality may then assess the parent(s) or other responsible party(ies) for the amount of tuition paid over the established tuition rate for the RSU, including the insured value factor.

D. Geographic Isolation. In its sole discretion, to the extent not prohibited by law, the RSU board may elect to permit elementary or secondary RSU students to attend schools "out of region" for geographical reasons, and to pay the tuition and transportation expense of those students, pursuant to 20-A MRSA §§5203(2) and 5204(2).



### **13-E. Claims and Insurance**

#### **Disclosure of claims**

The parties are unaware of any lawsuits, administrative complaints, due process proceedings, notices of claim or any other claims.

### **13-F. Vote to submit reorganization plan to Commissioner.**

Before submitting a reorganization plan to the Commissioner of Education, the governing body of each school administrative unit shall adopt the following vote:

VOTED: That the provisions included in the school reorganization plan prepared by the MSAD #74, MSAD #59, MSAD #13 and the plantations of Pleasant Ridge, Dennistown, and The Forks, plus the Town of Caratunk Reorganization Planning Committee to reorganize Maine School Administrative District No. 74, Maine School Administrative District No. 59, Maine School Administrative District No. 13, the plantations of Pleasant Ridge, Dennistown and The Forks and the Town of Caratunk into a regional school unit with an operational date of July 1, 2009, are determined to be necessary within the meaning of Section XXXX-36(5)(M) and that the Superintendent of Schools be, and hereby is, authorized and directed to submit the school reorganization plan to the Commissioner of Education on behalf of this school administrative unit on or about October 21, 2008.

### **13-G. Section for RSUs with fewer than 2,500 students**

- (a) Geography, including physical proximity and the size of the current school administrative units

MSAD #74, #59, #13 and the plantations of Pleasant Ridge, Dennistown, The Forks, and the Town of Caratunk are located along the Kennebec River and the foothills of the Western Mountains. The two largest towns Madison and Anson are across the Kennebec River from one another and most of the other smaller towns and townships lie within 30 miles of these towns with the exception of The Forks (46 miles) and Dennistown (75 miles). From Athens at the eastern most

end of the RSU to the most westerly town of New Portland it is approximately 31 miles or about an hour ride. From Starks at the south western end of the new RSU to the northern most township Dennistown is approximately 82 miles which would take approximately one hour and forty-five minutes to drive.

(b) Demographics, including student enrollment trends and the composition and nature of communities in the regional school unit;

The two largest towns are Madison (4,523) and Anson (2,583). The other communities range in size from slightly more than one thousand to less than one hundred residents. The total student population according to the September 1, 2008 school census there were 2052 of which SAD #59 has (986), SAD # 74 has (817), SAD #13 has (249), Pleasant Ridge has (8), Dennistown has (2), The Forks has (2) and Caratunk has (3).

(c) Economics, including existing collaborations to be preserved or enhanced and opportunities to deliver commodities and services to be maximized;

Adult Education is shared between MSAD #59 and MSAD #54. MSAD #59 currently shares a Physical Therapist, ESL Tutor as well as students transported for extra and co-curricular events. M.S.A.D. # 74 and M.S.A.D. #13 share Adult Education and transporting vocational education students to Skowhegan Regional Vocational Center.

(d) Transportation;

We plan to utilize one bus garage for the major work, but for minor repairs etc. local services will be used as a more cost effective method.

(e) Population density; or

Most communities are rural with the two largest towns being Madison and Anson.

(f) Other unique circumstances including the need to preserve existing

or developing relationships, meet the needs of students, maximize educational opportunities for students and ensure equitable access to rigorous programs for all students.

## Exhibit 1

Name of SAU	Year Issued	Original Principal Amount	Asset Acquired, Constructed or Renovated	Principal Balance as of July 1, 2009	Final Maturity Date
MSAD #59	2000	\$500,000	constructed	\$432,391	11/1/21
MSAD #74	2008	\$ 57,500	Renovated	\$ 57,500	9/2013
MSAD #13	2007	\$594,956	Renovation Roof	\$196,395	7/1/19
MSAD #13	2005	\$228,528	Renovation boilers	\$ 76,534	7/1/10

## Exhibit 2

<i>Name of SAU</i>	<i>Position type(s)</i>	<i>Date of expiration</i>
MSAD #59	Superintendent	2010
MSAD #59	Assistant Superintendent	2009
MSAD #59	Administrative Assistant to Superintendent	2011
MSAD #59	Director of Special Services	2013
MSAD #59	Bookkeeper	2011
MSAD #59	Payroll Clerk	2011
MSAD #59	MAMHS Principal	2011
MSAD #59	MJr.HS Principal	2011
MSAD #59	MES Principal	2010
MSAD #59	Director of Guidance	2011
MSAD #59	School Nurse	2011
MSAD #59	Computer Facilitator K-12	2009
MSAD #59	Computer Technician	2010
MSAD #13	Superintendent	2011
MSAD #13	District Principal	2011
MSAD #13	Administrative Asst. to the Superintendent	2009
MSAD #13	High School Prins.' Secretary and Guidance	2009
MSAD #13	Elem. Administrative Assistant	2009
MSAD #13	High School Principal Secretary	2009
MSAD #13	Bookkeeper/Payroll Clerk	2009
MSAD #13	ITV Coordinator	2009

MSAD #13	Special Education Coordinator	2009
MSAD #13	Athletic Director	2009
MSAD #13	School Nurse	2009
MSAD #74	Assistant Superintendent/Principal	2011
MSAD #74	Elementary Principal	2009
MSAD #74	Dean of Students/6-8 AD	2009
MSAD #74	Special Ed Director/Principal	2009
MSAD #74	Secondary Principal	2009
MSAD #74	Sec Dean of Students/9-12 AD	2009
MSAD #74	Guidance Director	2009
MSAD #74	Main/Trans Supervisor	2009
MSAD #74	Technology Manager	2009
MSAD #74	Superintendent Secretary	2009
MSAD #74	Business Secretary/Payroll/AR	2009
MSAD #74	Business Secretary/Accounts Payable/Food	2009
MSAD #74	Main./Trans. Secretary/Receptionist/Food	2009
MSAD #74	Guidance Secretary	2009
MSAD #74	Secondary Secretary	2009
MSAD #74	Secondary Secretary	2009
MSAD #74	Elem. Secretary	2009
MSAD #74	Elem. Coordinating Secretary	2009
MSAD #74	Elem. Secretary	2009
MSAD #74	Elem. Secretary	2009
MSAD #74	Elem. Secretary	2009
MSAD #74	Technology Technician	2009
MSAD #74	Technology Technician	2009
MSAD #74	Bus Mechanic	2009
MSAD #74	Maintenance	2009
MSAD #74	District Nurse	2009
MSAD #74	Social Worker	2009
MSAD #74	Social Worker	2009
MSAD #74	Social Worker	2009

### Exhibit 3

SAU	Positions Included in Bargaining Unit	Next Termination Date
MSAD #59	Teachers	2010
MSAD #59	Administrative Assistants	2010
MSAD #59	Support Staff (Food service, custodian, bus drivers, ed. techs.)	2010
MSAD #13	Teachers	2011
MSAD #13	Support Staff (custodians, food service, bus drivers, transportation aide, Ed. Techs.	2010
SAD #74	Teachers	2011
MSAD #74	Support Staff -Cook Manager Cook Assistant I, Cook Assistant II, Ed Technician I, Ed Technician II, Ed Technician III Bus driver/custodian, Custodian Groundskeeper, Maintenance personnel	2010

# Exhibit 4

SAU	Contracting Party	Type of Contract	Expiration Date
MSAD #59	Hasler Mailing/GE Capital Lease	Mail Machine Lease	10/18/08
MSAD #59	US Cellular	Cell Phone	7/31/08
MSAD #59	Modern Pest Services	Pest Control	10/20/08
MSAD #59	Transco Business Technologies	Copier Maintenance/Service	Annual
MSAD #59	Ikon	Copier Maintenance/Service	Annual
MSAD #59	A-Copi Imaging Systems	Copier Maintenance/Service	Annual
MSAD #59	Stanley Elevator Co.	Maintenance-Elevators	Annual
MSAD #59	Bolster's Rubbish Removal	Trash - Athens	Annual
MSAD #59	Three Rivers Disposal	Trash - In Town	June 30, 2009
MSAD #59	MSAD #54	Adult Ed Service	Annual
MSAD #59	MSAD #54	Vocational Assessment	Annual
MSAD #59	Redington Fairview General Hospital	Sports Trainer Service	Annual
MSAD #59	Madison Area Health Center	Physicals	Annual
MSAD #59	Bob's Cash Fuel	Gas/Diesel	Annual
MSAD #59	C.N. Brown	Heating Oil	Annual
MSAD #59	ADS	Accounting/Payroll Software	Annual
MSAD #59	Rediker Software	Admin Plus/Grade Quick Support	Annual
MSAD #59	Transfinder	Transportation Software	Annual
MSAD #59	Verizon	In State Phone Service	Rolling
MSAD #59	Telrite	Long Distance Phone Service	Rolling
MSAD #59	TDS	Phone Service - Athens	Rolling
MSAD #59	Kyes Insurance	Insurances	Annual
MSAD #59	McIntire Business Products	Laminator Service/Product	Annual
MSAD #59	Software	Site Licenses	Annual
MSAD #59	NWEA	Testing	Annual
MSAD #59	Plato Learning, Inc.	Software Maint/Service - MHS	Annual
MSAD #59	A/P Examinations	Testing	Annual
MSAD #13	FIND	Occupational Therapist (OT)	Annual—as needed
MSAD #13	API	Network Administrator	Annual
MSAD #13	SPC	Photocopier lease/purchase	August 1, 2010
MSAD #74	ATM Verizon	ATM System	2009
MSAD #74	U.S. Cellular	District Cell Phones	2012

MSAD #74	Data Watch Security	System of IA Building	Annual
MSAD #74	Seacoast	Bus Security	Annual
MSAD #74	Maine State Billing	Medicaid	Annual
MSAD #74	Simplex	Clocks and Alarms	Annual
MSAD #74	A-Copi	Copier R&M	2011
MSAD #74	Gorham Leasing	Copier Purchase Lease	2011
MSAD #74	Leo Mayo	Trash Removal	2009
MSAD #74	Three Rivers Disposal	Trash Removal	2009
MSAD #74	Jim Manzer & Son	Plowing	2009
MSAD #74	Bus Lease/Purchase	77 Passenger	2008
MSAD #74	Bus Lease/Purchase	77 Passenger	2009
MSAD #74	Bus Lease/Purchase	77 Passenger	2010
MSAD #74	Bus Lease/Purchase	77 Passenger	2010
MSAD #74	Bus Lease/Purchase	30 Passenger/Wheelchair Lift	2011
MSAD #74	Bus Lease/Purchase	77 Passenger	2012
MSAD #13	Norway Savings Bank/SPC	Photocopiers/Maintenance	Aug. 1, 2010
MSAD #13	Bolster's Rubbish Removal	Trash	Annual
MSAD #13	M.S.A.D. #54	Vocational Assessment	Annual
MSAD #13	C.N. Brown	Heating Oil	Annual
MSAD #13	ADS	Accounting/Payroll Support	Annual
MSAD #13	Powerschool	Student Information System	Annual
MSAD #13	SpedNet/Case E	Special Education Software	Annual
MSAD #13	Fairpoint	Telephone Service	Rolling
MSAD #13	MSMA	Insurances	Annual
MSAD #13	Software	Site Licenses	Annual
MSAD #13	NWEA	Testing	Annual
MSAD #13	Minerva	Library Support System	Annual
MSAD #13	Plato Learning	Software Maint/Service	Annual
MSAD #13	FIND Inc.	OT Services	Annual
MSAD #13	Kennedy Construction	Snow Removal	Annual
MSAD #13	Lavallee's Garage	Bus Repair/Maint	Annual
MSAD #13	Central Maine Power	Electric	Rolling
MSAD #13	Bingham Area Health Center	Physician Services	Annual
MSAD #13	Pimney Bowes	Postage Meter	Quarterly
MSAD #13	API	Network Administration	Annual



MSAD #13	Gorham Leasing	Laptops	Aug. 15, 2011
MSAD #13	Bluebird Corp.	Bus Lease/Loan	Aug. 2009
MSAD #13	Bluebird Corp.	Bus Lease/Loan	Aug. 3, 2011
MSAD #13	ATM Verizon	ATM System	Annual
MSAD #13	Conferra	Video Conferencing	Annual
MSAD #13	Eastern ME Counseling/Testing	Evaluations	Annual
MSAD #13	Kennebec Valley Mental Health	Counseling Services	Annual
MSAD #13	Keel Hood, CPA	Audit Services	Annual

## Exhibit 5

### MSAD #13 BUILDING/LAND VALUES

	<u>SQUARE FOOTAGE</u>	<u>BUILDING VALUE</u>	<u>YEAR OF CONSTRUCTION or ACQUISITION DATE</u>
Quimby Middle School	12,258	\$1,559,000	1959
Moscow Elementary School	22,306	\$2,607,000	1953
Upper Kennebec Valley H.S.	34,525	\$4,822,000	1962
Shop Storage Building #1	2,004 600	\$181,000 \$40,000	1962 2000
Storage Building #2	552	\$39,000	2000
Dugout 1	168	\$1,000	2000
Concession Stand	182	\$11,000	2000
Dugout 2	168	\$1,000	2000
Dugout 3	168	\$1,000	2000
Dugout 1	168	\$1,000	2000

# MSAD #59 BUILDING/LAND VALUES

	<u>SQUARE FOOTAGE</u>	<u>BUILDING VALUE</u>	<u>YEAR OF CONSTRUCTION or ACQUISITION DATE</u>
Alternative Education Building	1200	\$ 93,808.00	1971
Athens Elementary School	20400	\$ 1,630,784.00	1983
Storage Building – Athens	680	\$ 51,977.00	1990
Bus Garage #1 (old)	400	\$ 25,461.00	1992
Bus Garage #2	3000	\$ 215,250.00	1997
Madison Elementary School	41585	\$ 5,330,000.00	2001
Madison Area Memorial High School	61254	\$ 3,960,479.00	1988
Storage Building – MHS	580	\$ 43,376.00	1984
Madison Junior High School	62340	\$ 4,892,357.00	1970
Administration Building	6560	\$ 524,181.00	1995
Starks Elementary School	26229	\$ 2,096,724.00	1975
Rt. 148 Land	8.8 Acres	\$ 30,000.00	2003
	3.753		
Rt. 148 Land	Acres	\$ 30,000.00	2004

# MSAD #74 BUILDING/LAND VALUES

	<u>SQUARE FOOTAGE</u>	<u>BUILDING VALUE</u>	<u>YEAR OF CONSTRUCTION or ACQUISITION DATE</u>
Carrabec High School	62,504	8,323,000	1980
Industrial Arts Building-CHS	6,212	602,000	1976
Tractor Building-CHS	852	62,000	1975
Modular Classroom-CHS	1,440	106,000	2000
Quonset Building-CHS	900	16,000	2007
Storage Garage-CHS	400	7,000	1983
Concession Stand	420	7,000	1999
Dugouts-4-CHS	960	8,000	1997
Carrabec Community School	44,923	6,625,000	2004
Central Elementary School	15,049	1,914,000	1940, 1965 & 1987
Storage Building-Central	128	1,000	1995
Storage Shed-Central	96	2,000	2000
Embden Elementary School	11,381	1,531,000	1962 & 1987
Modular Classroom-Embden	1,440	106,000	2000
Storage Building-Embden	96	1,000	1995
Garret Schenck Elementary School	23,310	3,686,000	1924 & 1991
Storage Shed-GS	96	2,000	1995
Storage Shed-GS	80	1,000	1995
Solon Elementary School	24,279	2,776,000	1981
Bus Garage	2,142	126,000	1978

# Exhibit 6

[illegible]

Exhibit 7

Minutes of meetings  
(see attachments)

Notes of Meeting  
RSU 24 Executive Committee  
October 24, 2007

Present: Heather Sylvester (Forks)  
Mitchell Quint ( N. Anson)  
Brian Malloy (Bingham)  
Ralph Johnson ( Greenville)  
Absent: Linda Griffin (Jackman)

This was the first meeting of the RSU 24 Executive Committee (five volunteers that were to organize a work plan for the November 5 Regional Planning Committee). Heather Sylvester hosted it at her nice home in the Forks.

Background: Heather is a teacher and is on the school board in the Forks. Brian Malloy is on the SAD 13 (Bingham) school board, Mitchell Quint is on the SAD 74 (N. Anson) board and Ralph Johnson is representing the Greenville residents. Each has been appointed to the Regional Planning Committee for RSU 24.

Heather opened the meeting suggesting that we need a structure to the planning process. Brian Malloy questioned whether it made any sense to put a big effort into this process until we know finally who the players are. He asked where are we going? Bingham is in talks with at least two other groups and so is N. Anson. Mr. Quint reported that N. Anson's first choice would be to align with Madison but that may not be possible. Without N. Anson, RSU 24 will represent less than 700 students, far less than the minimum under the current legislation. The consensus around the table was that the chances of special legislation was slim and none. Neither Malloy nor Quint were very positive about the RSU 24 coming together and the talk centered mainly about SADs 13 & 74 did things. Ralph suggested that if there is very little chance of our coming together under present circumstances, we should brain storm what could be designed to overcome the barriers. He said that it might be better to design an organization that would work and obtain administrative savings but may be rejected by the DOE than to design something that was acceptable to DOE but is rejected by the voters. Each item suggested was met with a concern that it would be illegal under current law or that it would never be approved by the Commissioner of Education.

We discussed the ways that different areas were sharing the costs and how the SADs were able to work together productively. Both SAD 13 and 74 share costs above EPS based on negotiated formulas. They divide the responsibility partly by valuation and partly by student count but each SAD used different percentages.

Heather suggested that we follow Linda Griffin's work plan by establishing five subcommittees that would be headed by an Executive Committee member. Each of us are to recruit members of the five subcommittees from our RSC members. The five Committees are to take the 12 tasks under item F of the October 17 RPC Agenda as follows:

## Proposed RSU 24 Subcommittees and work assignments

### Subcommittee 1: Brian Malloy

This subcommittee will investigate the:

1. Units of school administration to be included in the proposed RSU
2. The size and composition and apportionment of the governing body
3. The method of voting of the governing body

### Subcommittee 2: Heather Sylvester

This subcommittee will investigate the:

1. The composition, powers and duties of any local school committees to be created.
2. An explanation of how units that approve the reorganization plan will proceed if one or more of the proposed members of the RSU fail to approve the plan

### Subcommittee 3: Linda Griffin

This subcommittee will investigate the:

1. The assignment of school personnel contracts, collective bargaining agreements and other school contractual obligations
2. The disposition of existing school funds and existing financial obligations, including undesignated fund balances, trust funds, reserve funds, and other funds appropriated for school purposes.

### Subcommittee 4: Mitchell Quint

This subcommittee will investigate the:

1. The disposition of real and personal school property
2. The disposition of existing school indebtedness and lease purchase obligations if the parties elect not to use the provisions of section 1506 regarding the disposition of debt obligations

### Subcommittee 5: Ralph Johnson

This subcommittee will investigate the:

Major issues the we would like to see included in the final plan. i.e.,

- no regional school will be closed for a minimum of five years
- regional students will have access to programs offered by all regional schools.
- Others



**REGIONAL PLANNING COMMITTEE MEETING**  
**PROPOSED NORTHWEST EDUCATIONAL SCHOOL DISTRICT**

November 5<sup>th</sup>, 2007 @ American Legion Post ~ Greenville, 6:30 p.m.

**6:30 – 7:00**

**Co-Chairs presentation of Subcommittees**

- Sub-committee 1: Brian Malloy
- Sub-committee 2: Heather Sylvester
- Sub-committee 3: Linda Griffin
- Sub-committee 4: Mitchell Quint
- Sub-committee 5: Ralph Johnson

**7:00 – 7:15**

**“In a Perfect World”**

- Discussion to be led by Heather Perry, Superintendent of Schools, Union 60 on the following topics:
  - The Two Choices
  - Can We Agree?
  - Returning to the correct focus. . . STUDENTS!
  - Suggestions on how to proceed

**7:15 – 7:45**

**Recommendations from Superintendents:**

- The Plan
- Local Cost Sharing above EPS
- Weighted Voting System
- Technical support of subcommittees
- Mileage Reimbursement and fiscal agency
- Next Meeting
- Communication of final draft to be submitted to DOE. .  
.When?

**7:45 – 8:00**

**Caucus Time. . . how to proceed?**

- Each RPC group should caucus and come back to whole group regarding internal commitments on how to proceed from this point forward.
- Report out to whole group

**8:00**

**Adjourn. Next meeting?????**

(Suggestion of 11/20 @ Carrabec)

## **Directions to American Legion Hall, Greenville ME.**

Coming from North (Jackman):

- Take Route 15 South.
- Upon entering Greenville Junction, stay on Route 15
- You will pass CA Dean Memorial Hospital on your right, continue south on 15
- Look for American Legion Hall on the right about 1/4 mile from Hospital.
- If you pass the school, you've gone too far, turn back and try again! ☺

Coming from South/West (Anson, Bingham, etc)

- From Bingham, take Route 16 East to Abbot, ME.
- At the intersection in Abbot, take a left heading North on Route 15
- Stay on 15 through the towns of Abbot, Monson, and Shirley. . . the next town will be Greenville.
- Upon entering Greenville Proper, you will see a flashing yellow light
- Take a left at the yellow light and proceed on Rt. 15 north
- You will see the MS/HS on your left, keep going for approximately 1/10 of a mile
- American Legion is on your left shortly after the school.
- If you pass CA Dean Memorial Hospital, you've gone too far, turn back and try again! ☺

UPPER SOMERSET COUNTY REGIONAL SCHOOL UNIT  
(RSU) MEETING - January 23, 2008

The RSU 24 meeting was held at the Moscow Elementary School on January 23, 2008, being called to order at 6:30pm by facilitator William Cummings. Representatives from towns between Jackman and Madison-Anson were in attendance.

William Cummings welcomed everyone and introductions were made. He stated that the purpose of being here is about young peoples lives. His background is to assist young people to have productive, meaningful, contributing lives. He said that the most important things is how we are with our children, and honoring human beings. He requested that we make an agreement to treat each other with loving kindness. He asked that one person at a time speaks in the room. A third party conversation is damaging. The most important thing in an agreement is ask questions at all times.

Elaine Aloes wanted to discuss whether Madison and Pittsfield (SAD 59 and SAD 53) should be extended an invitation to join us, or should we stay with who we are now. She said the letter was a month late in sending out. Things did not go the way this committee wanted them to.

Heather Sylvester mentioned that Madison was not here for the first meeting. She believed they did not want to join.

William Cummings said they might want to join now. We don't want to set a situation.

Fran Sabol indicated that Madison might want to join.

Chuck Taylor said the original plan was submitted.

Regina Campbell advised the group that she had discussions with SADs 13 and 74 to start planning to include 59.

Jackman man thought Pittsfield and Skowhegan were here first meeting.

Elaine Aloes reported that all were here.

William Cummings asked if we should re-invite those two committees. There is no reason to turn it around and start over. If 1932 passes, you would be able to use a potpourri of funding formulars.

Elaine Aloes said Regina Campbell told her she was talking to everyone to be open for suggestions. All that doesn't matter—only what is here today. Do we want to send another letter to Madison and Pittsfield to see if they want to join?

Fran Sabol reminded everyone that this is the 5<sup>th</sup> or 6<sup>th</sup> meeting. Did anyone get anything out of them? The next time everything was thrown at them wanting to just "get it done". How much opportunity did you have to make any comments?

Kenneth Smith said this committee cannot decide—it needs to be done by the school boards to vote to allow anyone else to join the group.

William Cummings heard a new ruling in Augusta. The issue is do you think there is an advantage to inviting Madison and Pittsfield in?

Elaine Aloes heard it has nothing to do with the school boards--- just the RPC here.

William Cummings reported that this has to be approved by the Commissioner. The RPC has authority to extend an invitation, but it has to go to the Commissioner.

Jackman man said we can't go back to the townspeople. The entire committee has the say, not the school committee.

William Cummings doubted if the Legislature will pass a bill to create a \_\_\_\_\_ in the RCU. It will come down to not cost the taxpayers any money.

Elaine Aloes said we need to get it out of the way.

Brian Malloy asked if this committee decides not to ask Madison and Pittsfield, does that mean that SAD 74 may not want to continue our talks?

Elaine Aloes reminded that we have already made a commitment to this committee.

\_\_\_\_\_? \_\_\_\_\_ said a law may be made to allow a town to pull out. The people are here to \_\_\_\_\_ their committee.

Fran Sabol agreed that Mr Malloy made a good comment. He said he would vote to defeat this, or else he might resign from this committee if he can't support it the way it is now.

Regina Campbell reported that there are 2600 students in Madison and Pittsfield.

Andrea \_?\_(Newport)said that SAD 74 didn't fully explore their options. She would like to see this committee decide on Madison and Pittsfield, and move on.

William Cummings noted that we are wasting time, and we need a motion.

Fran Sabol made the motion to send out an invitation to SADs 59 and 74 to explore joining this RSU and participate in the discussions at our meetings in the future. The motion failed. Bill invited those who don't agree to find ways.

Carlton Barnes announced that SAD 13 concluded that they needed to talk about having more than one superintendent for Bingham, Jackman, Madison and Pittsfield.

Jackman man told the group that he was mislead about this meeting. He came here with lots of personal property information, and wants to get on with the meeting.

Mike Carver asked how big a school committee would there be. He felt our group would be lost in a group that size.

Clarence Begin reported on the Education Committee hearing of proposed education bills. He said that any business in Maine or any place else that intends to merge with another, takes two to three years. An example was Plum Creek and Verizon He was told by someone that everyone is not in this plan. In regards to 1932, he was in Augusta yesterday. They were advised to not vote on 1932 yet. If it gets printed, we will never get the other questions answered.

Fran Sabol questioned the tweeking of the notion of funding.

Clarence Begin said there were new numbers that were pulled out. The biggest frustration is lack of guidance.

William Cummings mentioned that the State of Maine is in a fiscal crisis. We are going to have to find ways to do things more efficiently and more economically.

Brian Malloy stated the State took away 36 million dollars, and why didn't it stop there? This process should make a better education for the kids. The RSU may very well start closing schools.

William Cummings said this wasn't his choice either. Right now we're not talking about closing schools—we need to talk about what is good for the kids. There needs to be a committee to inspire teachers such as the article in the newspaper on Luke Hartwell.

Kenneth Smith spoke about the state funds to help pay for Planning Committee expenses. The state has approved the \$2,500 for this. The identification of the fiscal agent is SAD 13. There is also the \$25,000 grant money of which there is \$16,000 left in the account. This can be used for additional travel.

William Cummings reported on the Commissioner of Education's response to the RSU Plan. He said they should meet on a regular basis at least every two weeks. All committees could meet that same night. They should be not more than two hours. It was agreed that they will meet once a month, and some could do it via ATM. The committees should decide when they will meet. The next meeting will be on Wednesday, February 27<sup>th</sup>, at the Carrabec High School at 6:30 live, and over the ATM for Jackman.

The five committees are:

- 1) Governance Committee chaired by Brian Malloy
- 2) Real property, leasing, personal property, purchasing  
All needs to be transferred to RSU
- 3) Personal contracts, collective bargaining, dispense of school  
funds – keep in your own schools
- 4) Contracts – board needs to be elected. Superintendent  
needs to be elected
- 5) Demonstrate to people in Augusta that we have saved money.  
Plans to reorganize administration  
Support  
Transition planning

These committees met in their own individual groups.

William Cummings announced that we are not done yet with the reconciliation. The work needs to be done or the decisions will be made around us.

2.2

**ADJOURNMENT** - The meeting adjourned at 8:30pm.

nms

# UPPER SOMERSET COUNTY (RSU 24) REGIONAL PLANNING COMMITTEE MEETING MINUTES

*March 12<sup>th</sup>, 2008*

**1. Welcome**

**2. Establish Voting Members of Regional Planning Committee**

- Voting members of the RPC were seated at the table along with the following non-voting members:
  - i. Regina Campbell – Superintendent of Schools, MSAD 74
  - ii. Ken Smith – Superintendent of Schools, MSAD 13
  - iii. Heather Perry – Superintendent of Schools, MSAD 12
  - iv. Bill Cummings – MDOE Facilitator

**3. Establish quorum for conducting business and method of voting.**

- The RPC agreed to vote by raising hands.

**4. To See if the Board will vote to approve the minutes of January 23<sup>rd</sup>, 2008.**

- There were no minutes taken at the previous meeting, therefore none to approve. This item was tabled.

**5. Hear Reports of the Following Committees:**

GOVERNANCE	<ul style="list-style-type: none"><li>○ Assuming all members then there would be 23 board members and they would be weighted. See attached notes for details.</li><li>○ If just three larger units, there would be one director for each, except Anson would have 3. There would be a total of 10 or 11 directors. That is using the 2% variance.</li><li>○ We decided that we would not recommend local school committees. Rationale would be harder to find people to run anyway, and difficult to figure out what powers would be given to the local boards. The governance committee decided not to recommend the local school committees.</li></ul>
PROPERTY	<ul style="list-style-type: none"><li>○ Four members met one evening, and we reviewed the property books from the three different areas.</li><li>○ There are an awful lot of questions.</li></ul>

	<ul style="list-style-type: none"> <li>○ List what you don't want to keep, but on lease purchases, etc. you list everything that you are going to keep.</li> <li>○ Issues of debt. SAD 74 is the only one with any amount of debt.</li> <li>○ SAD 74 would be responsible for that existing debt.</li> <li>○ Facilitator shared that any property required to the new RSU would be deeded to the RSU at the creation of the RSU. If anything happens to the RSU, then the municipality would take over the facilities anyway.</li> <li>○ All property would go to the RSU unless listed to be excluded.</li> <li>○ Question about scholarships and whether they came under the property committee or the contract committee.</li> <li>○ Did any committee review those scholarships? Facilitator suggests that those scholarships remain in those communities unless they are larger.</li> <li>○ Suggestion that there is a generic statement that can be added to the plan that would cover that.</li> <li>○ There seemed to be consensus that clause would be a good addition and something to add to the plan.</li> </ul> <p>SEE HANDOUT</p>
CONTRACTS	<ul style="list-style-type: none"> <li>○ Really, only people from Jackman on that committee.</li> <li>○ Did a lot of e-mailing.</li> <li>○ Just recently got the paper that shows all units.</li> <li>○ The information we need to include in the plan is present.</li> <li>○ Facilitator shares that we are going to want to figure out a plan for molding them (contracts for teachers, etc) in over a period of time.</li> </ul> <p>SEE HANDOUT</p>
TRANSITION	<ul style="list-style-type: none"> <li>○ Three members met to discuss #9 from template.</li> <li>○ The salient points in this is that we would want to leave about \$50,000.00 available for the interim superintendent to move with money and that may not be enough.</li> <li>○ If the plan is accepted by at least 60%, the</li> </ul>



	<p>membership of the RSU shall include the SAUs that approved the plan.</p> <ul style="list-style-type: none"> <li>○ SAD 74 could by itself form an RSU? This is up for interpretation.</li> <li>○ Where will the \$50,000.00 come from?</li> <li>○ Maybe this money could come from the state?</li> <li>○ The lawyer, his suggestions: New school board would need to be paid, insurances, etc. November, 2008 could be elected new members. New board can't assess until they come into being.</li> <li>○ Some questions about power of new board and when/what it can do before it becomes "official".</li> <li>○ New board would be able to hire superintendent, contracts, and new warrants.</li> <li>○ Great communication will be a must between all entities.</li> <li>○ Can a current board member sit on the new board? Yes.</li> <li>○ The vote that we are going to take is not just a vote on the individual items, it is the planning document that the RSU must honor when it is created. Over time, it can be changed by the RSU board.</li> </ul>
COST SAVINGS	<ul style="list-style-type: none"> <li>● No cost savings projected for first three years or more.</li> <li>● \$50,000.00 start up costs may not be enough.</li> <li>● When the commissioner made promises about this being cost savings, this was false information.</li> <li>● Some speculate that savings MAY BE 4-5 years out.</li> <li>● It would take over \$700,000.00 in net change to go up or down one mil. Hard to make any significant impact without something drastic like school closure.</li> <li>● Additional costs could be shared by student count.</li> <li>● If SAD 13 vote no, or SAD 74 votes no, what happens?</li> <li>● Facilitator replied that there is no definitive answer to this question at this time? If your community says no, there will be penalties.</li> <li>● Who will be assessing the monies necessary to run the schools?</li> <li>● An interim procedure would be established.</li> </ul>

OTHER DISCUSSION POINTS	<ul style="list-style-type: none"> <li>• Facilitator suggests we must communicate with our legislators.</li> <li>• Discussion around contracts was held and how they may all meld together at some point down the road.</li> <li>• Transition is the next topic: Where does the \$50,000.00 come from?</li> </ul>
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**6. To see what action the Regional Planning Committee will take on the proposed committee recommendations?**

- Motion: To create an RSU board as small as legally possible with a minimum of one member per community and a weighted vote based on population.
- Motion by Carleton Barnes and seconded by Larry Malloy to approve the motion listed above.

Vote is unanimous – 20-0

- Property is suggested that we table it for the next meeting. Agreed to table. Allen asks for superintendents to be at the next meeting. It was agreed to set a meeting date.

Consensus of Group to Table until next meeting.

- Motion: To include existing contracts as listed and to allow additions if new contracts are discovered or negotiated.

Consensus of Group to Table until next meeting.

- Agreed to send all information to Ken to be added and superintendents will meet. We will vote on completed/revised list at next meeting.

Consensus of Group to Table until next meeting.

- Motion: to approve hiring a person to look at our financials to come up with alternatives for cost sharing.
- Mitchell motioned and Heather seconded.

Vote = unanimous.

- Cost savings and transition will be tabled until the next meeting.

Consensus of Group to Table until next meeting.

## 7. Other

- Facilitator will re-mail the process for the re-submission of updated plans to all superintendents.
- Superintendents will meet to review contracts
- Superintendents will meet with Property Committee as soon as possible.
- **Next meeting will be held on April 30<sup>th</sup>, 2008 @ 6:30 p.m. at The Forks Town Hall.**

Minutes

7-15-08

1. 6:35 Meeting - called to order
2. Mintogs Clarence Begin - Motion, Mitchell Quint 2<sup>nd</sup> approved.
3. Discussion on penalty will stand - no new legis. -

Motion to move to Item #6 by Mitchell Quint

6. Explanation of Cost sharing options to the RPC.

Discussion on how to cost share with the Existing District., 13, 12, 74. Take clocked

putting together a cost <sup>sharing</sup> formula for the RDU.

Before next meeting have Jake produce the Exact figures for all members. - move info next meeting.

7. Reviewed Financial Data -

8. Have Jake keep moving on with Data.

#4. Motion to Jan Madson with OS for Discussion. RDU 24 by Jim Manzer and by Tenny Murray.

~~13~~ Invite Madson to find out financials ~~13~~ 13 ~~in~~ in favor - Supposed for the RDU.

9. Transition meeting discussion. Transition board will choose an interim Superintendent, and Assistant Superintendents. No more JCB Committee reports.

10. Next RPC meeting - August 5<sup>th</sup> 6:30 - Moscow. Adjourned at 8:27 p.m.

## UPPER SOMERSET COUNTY (RSU 24) REGIONAL

### PLANNING COMMITTEE MEETING MINUTES

*June 25, 2008 ~ Forest Hills High School Library*

#### 1. Welcome

- Non-voting members present were:
  - i. Regina Campbell – MSAD 74 Superintendent of Schools
  - ii. Ken Smith – MSAD 13 Superintendent of Schools
  - iii. Heather Perry – MSAD 12 Superintendent of Schools
  - iv. Denise Plante – MSAD Asst. Superintendent/Principal
  - v. Martha Witham – Pleasant Ridge Superintendent of Schools
  - vi. Bill Cummings – MDOE Facilitator
- Special thanks to Denise Plante for the wonderful snacks and cucumber water provided! ☺

#### 2. Approval of Minutes

- Clarence Begin motions and Harald Moore seconds to approve minutes from the April 30, 2008 RPC meeting held in The Forks.

**Vote- Unanimous**

#### 3. Report of Facilitator:

- Drummond and Woodsum workshop recently held was very informative.
- Drummond and Woodsum workshop recently held was very informative.
- May not have to transfer properties into the new RSU? Ownership can be maintained by communities, and used as long as the RSU desires to use them.
- Don't have to transfer the title.
- Gave examples of how creative the cost sharing formula could be for over EPS dollars
- John Skien is doing an enrollment projection
- Jake Clockodile is working on cost sharing
- If an RPC prepares a proposal for its voters, those communities that approved the referendum would not be subject to penalties. This is NOT TRUE. Everyone is subject to penalties.

A BRIEF PAUSE WAS TAKEN AT THIS JUNCTURE TO GO AROUND THE TABLE AND RE-INTRODUCE EVERYONE AS THERE WERE SOME NEW FACES AT THE TABLE.

- Discussion continued. There were questions around the plan. Facilitator noted that we should be really careful about alternatives.
- Review of Commissioners comments regarding MSAD 12 and private and special legislation.
- Clarification regarding Madison as well. There has been no current contact.
- Martha explained AOS. It was explained that this was discussed at last meeting we discussed, and the RPC didn't think it was something to move forward with.
- Motion was made by gentleman from MSAD 13 to stay with development of RSU. Seconded by Larry.
- Discussion ensued. .. someone mentioned we need to have some sort of a choice for smaller communities. Also, where is the educational discussion?
- Comment was made that the AOS sounds exactly like what we trying to do before all of this started.
- Vote = 10 against 6 in favor of the motion to keep with RSU.

#### 4. Reports from Committees:

Governance	<ul style="list-style-type: none"> <li>• A print-out was handed out to all present showing the new configuration of the RSU board using the 5% differential.</li> <li>• A suggestions was made to change a majority of votes needed to take action to making it a two-thirds majority to take action for the RSU board. Rationale being that it might make smaller communities feel like they had more of a say in the RSU board.</li> <li>• Motion made by Heather (West Forks) and seconded by Clarence to use the two-thirds figure. Motion passed by a majority vote of those present.</li> </ul>
Property	<ul style="list-style-type: none"> <li>• Still missing some information from one unit.</li> <li>• Ken Smith will continue to try and get this missing</li> </ul>

	information and report back at next RPC meeting.
Contracts	<ul style="list-style-type: none"> <li>• Looks good.</li> </ul>
Transition	<ul style="list-style-type: none"> <li>• Salary Accruals not discussed, but will need to be at next RPC meeting.</li> <li>• How to elect interim secretary, vote in new RSU board members, and develop first budget was discussed.</li> <li>• Transition committee agreed to meet and develop new language for this section and report it back via e-mail and at next RPC meeting.</li> </ul>
Cost Savings	<ul style="list-style-type: none"> <li>• Still none</li> <li>• Ken Smith explained valuation sheet that was handed out showing 7 year trends.</li> <li>• Ken Explained that if the percent increase on valuation exceeds state average, that unit will get "hit" as well as if you lose students.</li> <li>• This year's state average was 11%</li> <li>• Ken is sharing this information with Jake Clockodile who will work on developing cost sharing scenarios for our RPC to review and vote upon, hopefully at next meeting.</li> <li>• Questions were raised regarding how communities that were under the 2 mil minimum would contribute to the RPC?</li> <li>• It was suggested that the next RPC meeting be spent</li> </ul>

	entirely on the conversation of cost sharing between our various units and how that might work in detail.
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- It was agreed by the group that we were shooting for a January 20 referendum date.

5. **Next meeting** – No date was set as Ken Smith needs to get ahold of Jake Clockodile regarding his availability. Once Jake suggests some dates, we will organize the next meeting around his schedule so that he may present his findings regarding Cost Sharing. **Location was set for Solon Elementary School** with a date/time to be determined as soon as Mr. Smith can arrange with Mr. Clockodile.



**UPPER SOMERSET COUNTY (RSU 24) REGIONAL  
PLANNING COMMITTEE MEETING MINUTES**

*August 5, 2008 ~ Moscow Elementary School*

**1. Welcome**

- Non-voting members present were:
  - i. Regina Campbell –Caratunk & the Forks Superintendent of Schools
  - ii. Ken Smith – MSAD 13 & MSAD 74 Superintendent of Schools
  - iii. Heather Perry – MSAD 12 Superintendent of Schools
  - iv. Denise Plante – MSAD Asst. Superintendent/Principal
  - v. Martha Witham – Pleasant Ridge Superintendent of Schools
  - vi. Bill Cummings – MDOE Facilitator
  - vii. Mike Gallagher – MSAD 59 & 53 Superintendent of Schools
  - viii. 3 Representatives from MSAD 59 School Board
  - ix. There was an additional 18 members of the public in the audience who were non-voting members.
- Due to the increase of new members present, time was allocated to reintroduce one another.
- Mr. Cummings took a moment or two to remind individuals present of our group operating norms and expectations regarding how we interact with one another.
- Meeting was called to order at 6:33 p.m. by RPC chair
- Special thanks to Linda MacKenzie and MSAD 13 for the wonderful snacks provided! ☺

**AGENDA ADJUSTMENTS:**

- Mike Gallagher, Superintendent of Schools MSAD 59, came prepared with a one page document entitled: "Potential Educational Program Enhancements from Reorganization" which he reviewed with the RPC members present. (SEE ATTACHED)

**2. Approval of Minutes**

- Motion was made and seconded to approve the minutes of the July 25<sup>th</sup> meeting held in Jackman, Maine.

**Vote- Unanimous**

- There was some question regarding how minutes were distributed. There were some RPC members who have not

been getting them via email or snail mail. RPC chair agreed to look into this and make sure materials were sent out AT LEAST ONE WEEK prior to the next meeting to all RPC members.

- Motion was made to get information out to all RPC members at least one week in advance of each meeting. Motion was seconded. **Vote=Unanimous**

### **3. Report of Facilitator:**

- Mr. Cummings reported out that there was now some clarity on the issue of whether or not penalties will be assessed to units who voted to join a region, but because other units didn't reciprocate were unable to. Basically, it comes down to any unit who is not in compliance with the law after Jan. 27, 2009 (meaning has voted to join and actually created a regional school unit) Will be assessed penalties for the following year.
- There may be some maneuverability for the Commissioner to step in, but at this point this is the information coming from the Department on this issue.

### **4. Report of Financial Information (Jake Clockedile):**

- Several cost sharing options were presented. One set showed MSAD 59 as part of the unit, one set did not. **(SEE ATTACHED)**
- Both sets of financials presented showed a 3 year "phase-in" process and used four key indicators:
  - i. Student population
  - ii. Valuation
  - iii. Percent of addtl local funds
  - iv. Percent of total budget
- Jake stated that most RPC's are including a section in their plans that require that in year 3 the Rsu board will examine the cost sharing formula to see if it needs to be changed to perform more equitably.
- Jake stated that two things in any cost sharing formula must be clear: 1) what the cost sharing plan is and how it works/functions and 2) method of changing it.
- Jake acknowledged that the financials he is sharing tonight only deal with Additional local monies. They do not deal with Federal funds (which can not be part of the cost sharing formula) and they do not deal with funds located within EPS.
- Question was asked about who makes decisions about how this formula is changed later on. Answer: The RSU Board and voters of the region.
- Overall figures show MSAD 74 taking large hits in either scenario.
- Jake talked about another RPC's work to mitigate these shifts and create a "safety net". The RPC he referred to looked at each community's total local tax effort. The RPC said that if any community saw a shift of more

than 2% (increase) that community could only keep 1/2 of that amount, the remainder would go back into a "pot" used to offset other community's losses. Jake agreed to look into this further for our region for the next scheduled RPC meeting.

- A few mistakes were found, and corrected on the sheets as we went. Jake will send out corrected copies.
- Conversation then shifted to a discussion of everyone "moving up" to MSAD 59's salary schedule and the potential impacts of this move on other units within the region. It was made clear that this could have a dramatic increase in costs to other units.

#### 5. Decision to allow MSAD 59 to Join RSU 24:

- It was shared that we have just now seen a lot of information tonight and that it would be difficult to make an informed decision on this item without having some time to more thoroughly review materials.
- Motion was made to NOT vote to allow Madison to join tonight, but to postpone that vote until the next scheduled meeting. Motion was seconded.
- Discussion ensued. Many were frustrated that there wouldn't be enough time to digest information necessary to make an informed decision tonight. Others were frustrated that this decision should have been made a year ago. It was also mentioned that the goal of these cost sharing formulas is to create a situation whereby there are "no losers" so why would we not want MSAD 59 in the group if this is the case.
- Vote was taken. Motion carried by a vote of 13 in favor and 8 opposed.

#### 6. Reports from Committees:

Governance	<ul style="list-style-type: none"> <li>• A new print out was shared that showed several possibilities for board configurations with MSAD 59 included</li> <li>• (SEE ATTACHED)</li> <li>• One RPC member pointed out that Governance should be paid closer attention to as the cost sharing can change per their decision in the future.</li> </ul>
Property	<ul style="list-style-type: none"> <li>• No new report</li> </ul>
Contracts	<ul style="list-style-type: none"> <li>• No new report</li> </ul>
Transition	<ul style="list-style-type: none"> <li>• Briefly discussed that some were frustrated regarding</li> </ul>

	<p>confusion from DOE on how this should take place.</p> <ul style="list-style-type: none"> <li>• Difference between “secretary” and “interim superintendent” and “asst. interim superintendent” and what their roles should/would be.</li> <li>• There was a great deal of discussion around how the timelines are too close. .. not enough time to elect new board and prepare for operational date of RSU on July 1, 2009.</li> <li>• Discussion around how budget development for 09-10 should proceed in each unit?</li> <li>• Suggestion was made to compile a list of all the penalties for the region.</li> <li>• Mr. Cummings agreed to get clarification from the DOE on powers that can be given to a “transitional board” and how one could be created, etc.</li> <li>• He will have this information for the next meeting.</li> <li>• This item was tabled until next meeting.</li> </ul>
Cost Sharing	<ul style="list-style-type: none"> <li>• Jake’s reports (see above minutes)</li> <li>• Jake will have new numbers ready for our next meeting.</li> </ul>

- Motion was made to add an agenda item to all remaining meetings on the topic of “Educational Excellence”. Motion was seconded.

**Vote=Unanimous**

7. **Next meeting** – Date was set for August 19 @ 6:30 p.m. at Moscow Elementary School.

## **RPC 24 Meeting Minutes**

**September 2, 2008  
Moscow Elementary School  
Moscow, ME**

The meeting was called to order at 6:45 p.m. by chair Elaine Aloes

The minutes of August 19, 2008 were approved.

It was reported that MSAD #13, MSAD #74, Pleasant Ridge Plantation, Caratunk, The Forks, and Dennistown approved MSAD 59 joining the RSU

Dr. Smith explained the process of approving a Plan for consideration by the voters. He suggested using the basic SAD 59/SAD 53 Plan that was previously approved by legal council and DOE with the understanding the RPC would address each question and the answers might be different.

A list of physical assets and valuation for all districts will be collected & distributed.

Mike Gallagher read questions 2 and 3 –

Mrs. Witham asked if the Committee planned to hear the entire Plan before commenting or take questions by individual section?

Mr. Gallagher responded yes

Mrs. Witham asked for a voting requirement that the Board must have 2/3 of the members present and 2/3 of the weighted vote present before the Board can vote.

Discussion which led to 2/3 of weighted vote (12 directors, 2/3 of the members).

Once adopted, only 10% of voters can overturn any item included in the "Plan"

Mr. Brian Malloy asked if schools would be returned to the towns if closed under the RSU?

Ken – The answer was normally yes. However, the legal documents that controlled the original transaction would have to be considered i.e. if there were any transfer stipulations in the deed.

Mrs. Aloes asked if we should add speaker phone or technology for a means of communication for our RPC planning committee?

Mrs. Witham thought that body language and expressions are telling and you couldn't see someone if they voted over the phone. She felt teleconferences do not lend themselves to full participation

Group decided only present members should vote.

Under A – Take out secret ballot

Weather issue – Heather Sylvester suggested meetings should be cancelled if the weather is bad

If school is cancelled (in any school), cancel RPC meeting

Original motion was surfaced and passed – 2/3 majority of voters present to pass a vote

Question #4 – all approved

Question #5 – All property will become “absorbed” by RSU – all property will be listed in Plan for the RPC

RSU closes a school – must include language to address ownership of property

Facilities report – when will it get done? – depends on the proposal by the engineering firm, unsure as of this date

Brian – If a school closes would it go back to the town? – unsure, depends on the legal documents

Motion on Question 5 as written – yes – all, opposed none

Question 6 – pg. A – Change July 1, 2008 to July 1, 2009 – all approved

Question 7 – Table until next meeting

Meeting dates: September 10, 17, 24 and Oct. 9

Joint Board Meeting suggested

Meeting adjourned

Next meeting will be in Solon Elementary School on September 10 at 6:30 p.m.

# **RPC 24 Meeting Minutes**

**September 10, 2008  
Solon Elementary School  
Solon, ME**

The meeting was called to order at 6:30 p.m. by chair Elaine Aloes

23 RPC members In Attendance: Elaine Aloes, Elaine Kirk, Jim Manzer, Al French, Douglas Cahill, Michell Quint, Maynard Lagasse, Donald Beane, Brian Malloy, Lawrence Malloy, Carlton Barnes, Fran Sabol, Chuck Taylor, Karon Cobon, Amy Keaton, Andrew Davis, Jennifer Hebert, Joe Miller, David Robinson, Heather Sylvester, Melissa Miller, Tracy Lespearane, Katly Estes

Superintendents in attendance: Mike Gallagher, Martha Witham, Regina Campbell, and Ken Smith

Others In Attendance: three members from the public

RPC participants introduced themselves

The Facilitator (Bill Cumming) requested that participants treat others with respect, one person speak at a time, listening to opinions and offer opinions. Be respectful of those that may have a different opinion.

The minutes of September 2, 2008 were approved, as amended.

The Committee continued working on the Plan. An updated and revised Plan was submitted for consideration by the Board. Items removed from the original Plan were demonstrated by strikethroughs. The modifications to the Plan approved by the Board this evening are shown as strikethroughs and underlines, and additions are demonstrated as underlines. (Please see attachment Plan titled draft 9-10-08). This is the conceptual framework, the data will be adjusted as it is updated.

The RPC approved the Plan for questions 1 through 13-A as noted in the Plan

Cost sharing was discussed. Brian Malloy and Maynard Lagasse noted that the Board had not officially taken a position on cost sharing. Mr. Malloy pointed out that under the (DOE) Jim Rier proposal some communities would benefit financially while others would not. As an example, in Mr. Malloy's opinion, Moscow would have to pay an unfair share of the expenses over EPS whereas Solon would benefit. It was pointed out by several members that the RPC originally agreed that the cost sharing formula should not cause undue financial hardships on any member community. Many members expressed a concern that it would be impossible to develop a cost



sharing formula that worked perfectly for all communities. Consultant Jake Clockedile and Jim Rier also had previously stated that opinion.

**13-B Cost Sharing in Regional School Unit-**

A motion was made and seconded to approve a cost sharing formula that does not permit cost shifts (Jim Rier Plan) in year one, 50% pupils/50% valuation in year two, and 100% valuation in year three. The motion lost 5 yes: 16 no.

A motion was made and seconded to adopt a no cost shift (Jim Rier Plan) for years one and two. Motion passed 17:4

The RPC approved the Plan "in principal" for Question 13-G

The RPC asked to have the last cost sharing document prepared by DOE available at the next meeting.

## **REORGANIZATION PLAN**

SAU Submitting: SAD #59, SAD #74 and SAD #13

Contact Information:

**RPC chair:**

Elaine Aloes  
P.O. Box 174  
Solon, ME 04979

**Superintendents:**

MSAD #59  
Michael A. Gallagher  
55 Weston Ave.  
Madison, ME 04950

MSAD #74 and MSAD #13  
Dr. Kenneth Smith  
P.O. Box 360  
Anson, ME 04911

Pleasant Ridge  
Martha Witham  
P.O. Box

Dennistown  
Jerry White  
P.O. Box

The Forks/Caratunk  
Dr. Regina Campbell  
P.O. Box 360  
Anson, ME 04911

Date Originally Submitted by SAU: 2007

Proposed RSU Operational Date: July 1, 2009

The proposed regional school unit includes the following school administrative units:

Maine School Administrative District No. 13, Maine School Administrative District No. 59, Maine School Administrative District No. 74, the plantations of Pleasant Ridge, Dennistown, The Forks, and *the Town of Caratunk*.

**2. The size, composition and apportionment of the governing body.**

### 3. The method of voting of the governing body.

#### *Option D* **Using Weighted Voting**

The regional school unit board shall be composed of 17 members. Each municipality in the RSU shall elect the following number of its residents to serve on the Board and their votes shall be weighted as follows:

<u>Town</u>	<u>Pop.</u>	<u>% of total</u>	<u># Dir.</u>	<u>Votes each</u>	<u>Total Votes</u>	<u>Initial Terms</u>
The Forks	36	0.28%	1	36	36	2
Caratunk	88	0.67%	1	88	88	1
Moscow	577	4.42%	1	577	577	2
Bingham	990	7.59%	1	990	990	3
Pleasant Ridge	90	0.69%	1	90	90	2
Solon	940	7.20%	1	940	940	1
Embden	913	7.00%	1	913	913	2
New Portland	800	6.13%	1	800	800	3
Anson	2,583	19.79%	2	1,291	2,582	1,3
Madison	4,523	34.66%	4	1,130	4,520	1,1,2,3
Athens	847	6.49%	1	847	847	1
Starks	578	4.43%	1	578	578	2
Brighton Plantation	86	0.66%	1	86	86	3
<hr/>						
	13,051	100.00%	17		13,047	

Voting at all meetings of the Board shall be by hand, voice or roll call, ~~with the exception that the Board may choose, if it desires, to use a secret ballot in electing officers or a candidate to fill an unexpired term.~~ Election of a superintendent shall be by ballot.

Except in cases of unanimous votes, the votes of all members shall be recorded in the minutes. To conduct business at any meeting of the Board at least two-thirds (2/3) of serving members and two thirds (2/3) of the voting power represented by these serving members, must be present to constitute a quorum.

All motions shall be carried ~~or defeated~~ by a majority of weighted votes of those present and voting, BY TWO-THIRDS (2/3RDS) OF THE TOTAL VOTES PRESENT AND A MAJORITY OF THE MEMBERS PRESENT, except motions to adjourn to executive session, which shall require the vote of three-fifths (3/5) of the members present and voting and motions requiring two thirds (2/3) majority under Robert's Rules of Order.

Each board member shall serve a 3-year term, except that the initial terms of the members of the first regional school unit board shall be staggered as provided by Section XXXX-40 (see below).

**Sec. XXXX-40. Initial staggered terms.** Notwithstanding the Maine Revised Statutes, Title 20-A, section 1471, subsection 2, the initial directors elected to a regional school unit board of directors shall meet and draw lots for the length of term specified as follows.

**1. Municipalities with annual elections.** In municipalities with annual elections, 1/3 of the directors serve one-year terms, 1/3 of the directors serve 2-year terms and 1/3 of the directors serve 3-year terms. If the number of directors is not evenly divisible by 3, the first remaining director serves a 3-year term and the 2nd a 2-year term.

**2. Municipalities with biennial elections.** In municipalities with biennial elections, 1/2 of the directors serve 4-year terms and 1/2 of the directors serve 2-year terms. If the number of directors is not divisible by 2, the remaining director serves a 4-year term.

**4. The composition, powers and duties of any local school committees to be created.**

No local committees

**5. The disposition of real and personal school property.**  
**Issued prior to July 1, 2009**

All real property interests, including without limitation land, buildings, other improvements to realty, easements, option rights, first refusal rights, and purchase rights, and all fixtures, of the school administrative units shall be property of the region. The regional school unit board may require such deeds, assignments or other instruments of transfer as in its judgment is necessary to establish the region's right, title and interest in such real property and fixtures.

All other tangible school personal property, including movable equipment, furnishings, textbooks and other curriculum materials, supplies and inventories shall become property of the region as successor of the SAUs.

**6. The disposition of existing school indebtedness and lease-purchase obligations if the parties elect not to use the provisions of Section 1506 regarding the disposition of debt obligations.**

As used in this section, unless the context otherwise indicates, the following terms have the following meanings.

A. "Existing debt" means any bond, note, loan agreement, lease-purchase agreement or other debt instrument issued prior to July 1, 2008 2009 for the purposes of funding public schools, or for refinancing such debt, that remains outstanding at the time of a reorganization pursuant to this chapter. "Existing debt" does not include routine payables or commercial contract obligations.

B. "Original education unit" means:

(1) A previous education unit that has existing debt; or

(2) A municipality that has existing debt incurred on behalf of a previous education unit.

C. "New unit" means a regional school unit created or established pursuant to this chapter.

**Bonds, Notes and Lease Purchase Agreements That the Region Will Not Assume.** Pursuant to 20-A M.R.S.A. § 1506(4), the region does not assume the following bonds, notes and lease purchase agreements, which shall continue to be paid by the original members of the SAU indicated, and the region shall serve as fiscal agent for the SAU for that purpose:

*Note: Include in the following list all bonds, notes and lease purchase agreements that the region will not assume. Include current principal balance as of date indicated. The region will serve as fiscal agent to determine the amount of debt service due, and to charge and collect that debt service from each member of the original SAU in addition to that member's share of the region's expenses.*

Name of SAU	Year Issued	Original Principal Amount	Asset Acquired, Constructed or Renovated	Principal Balance as of July 1, 2009	Final Maturity Date
MSAD #59	2000	\$500,000	constructed	\$432,391.18	11/1/21
MSAD #74	2008	75,000	Renovated	62,000	9/2013
MSAD #13			Renvoated		

~~New Capital Project Debt that Region Will Issue and Assume.~~ If the voters or other applicable legislative body of an SAU has authorized the issuance of bonds for a school construction or a minor capital project, but the SAU has not issued all of the authorized permanent bonds for that project, the regional school unit board shall issue bonds or notes to finance the completion of that project and to refund any temporary notes that the SAU issued for that project, as required by 20-A M.R.S.A. § 1506(5). With respect to such new project debt, the region shall assume liability to pay the following bonds, notes and lease purchase agreements:

~~*Note: Include in this list all New Capital Project bonds, notes and lease purchase agreements authorized by an SAU but not yet issued as of the region's operative date that will be issued by the region and that the region will assume. Include the principal balance to be issued.*~~

SAU	Project Description	Principal Amount	Date Authorized by SAU Legislative Body

New Capital Project Debt that the Region Will Issue But Will Not Assume. If the voters or other applicable legislative body of an SAU has authorized the issuance of bonds for a school construction or a minor capital project, but the SAU has not issued all of the authorized permanent bonds for that project, the regional school unit board shall issue bonds or notes to finance the completion of that project and to refund any temporary notes that the SAU issued for that project, as required by 20-A M.R.S.A. § 1506(5). With respect to such new project debt, the region will not assume liability to pay the following bonds, notes and lease purchase agreements:

*Note: Include in this list all New Capital Project bonds, notes and lease purchase agreements to be issued by the region but that the region will not assume. Include the principal balance to be issued. The region will serve as fiscal agent to determine the amount of debt service due, and to charge and collect that debt service from each member of the original SAU in addition to that member's share of the region's expenses.*

SAU	Project Description	Principal Amount	Date Authorized by SAU Legislative Body
SAD 13			
SAD 59			
SAD 74			

Defaulted Debt is Excluded from Being Assumed. Notwithstanding anything in this Plan to the contrary, except where legally required to do so, the region will not assume any bond, note or lease purchase agreement as to which the SAU is in breach or has defaulted.

Other Debt Not Assumed. Except as provided in this section of the Plan, the region will not assume liability for any bonds, notes or lease purchase agreements issued by an SAU prior to the operative date of the region.

Notwithstanding any other provision of law or any provision of any trust agreement, a new unit may use any sinking fund or other money set aside by the original education unit to pay an existing debt to pay that debt.

A new unit may issue bonds or other debt instruments for the purpose of refinancing or retiring the existing debt of an original education unit. The issuance of such bonds or other debt must be in accordance with applicable procedural requirements, including the procedural requirements of section 1490.

**7. The assignment of school personnel contracts, school collective bargaining agreements and other school contractual obligations.**

A list of all written individual employment contracts to which each of the existing SAUs is a party is attached as *Exhibit 2*. Pursuant to Section XXXX-43(5), individuals on the list who are employed on the day before the operational date shall become employed by the RSU as of the operational date, and their contracts shall be assumed by the RSU on the operational date. This provision does not prevent the existing SAUs from terminating or nonrenewing the contracts of employees in accordance with applicable law before the operational date of the RSU. The list shall be updated and made final no later than the day before the operational date of the RSU.

A list of all employees of the existing SAUs who do not have written individual employment contracts is attached as *Exhibit 3*. Pursuant to Section XXXX-43(5), individuals on the list who are employed on the day before the operational date shall become employed by the RSU as of the operational date. This provision does not prevent the existing SAUs from terminating employment of the employees in accordance with applicable law before the operational date of the RSU. The list shall be updated and made final no later than the day before the operational date of the RSU.

The duties and assignments of all employees transferred to the RSU shall be determined by the Superintendent of the RSU or his/her designee.

The following collective bargaining agreements listed in Exhibit 3 shall be assumed by the regional school unit board as of the operational date:

All of the employer's rights and responsibilities with respect to collective bargaining shall be fully assumed by the regional school unit board as of the operational date.

A list of all contracts to which the existing SAUs are a party and that may be in effect as of the operational date is attached as *Exhibit 4*. The interim Board of Directors of the RSU will determine whether these contracts are to be assumed.

It is assumed the RSU will assume the contracts listed in Exhibit 4 as of the operational date subject to review and approval of the RSU board. The list of contracts provided in Exhibit 4 is subject to change at any time including changes made anytime by the interim RSU board.

The SAU Board and superintendent shall seek to terminate or negotiate for termination of the following contracts prior to the operational date:

SAU	Contracting Party	Type of Contract	Expiration Date
MSAD 59	Maine State Billing	Medicaid reimbursables	July 1, 2009
MSAD 59	Maine State Billing	Case Management	August 1, 2009
SAD 13	Maine State Billing	Medicaid reimbursables	July 1, 2011
SAD 13	SpEdNet	Case Management	July 1, 2011
SAD 74	Maine State Billing	Medicaid reimbursables	July 1, 2011
SAD 74	SpEdNet	Case Management	July 1, 2011

**8. The disposition of existing school funds and existing financial obligations, including undesignated fund balances, trust funds, reserve funds and other funds appropriated for school purposes.**

Pursuant to Section XXXX-36(5) the disposition of existing financial obligations is governed by this plan.

Existing financial obligations shall include the following:

- (i) all accounts payable;
- (ii) to the extent not included as accounts payable, any financial obligations which under generally accepted accounting principles would be considered expenses of the SAU for any year prior to the year the RSU becomes operational, whether or not such expenses were budgeted by the SAU in the year the obligations were incurred, including for example summer salaries and benefits; and
- (iii) all other liabilities arising under generally accepted accounting principles that can be reasonably estimated and are probable.



Each SAU shall satisfy its existing financial obligations from all legally available funds. If an SAU has not satisfied all of its existing financial obligations, the SAU shall transfer sufficient funds to the region to satisfy its remaining existing financial obligations, and the regional school unit board shall be authorized to satisfy those existing financial obligations on behalf of the SAU. If the SAU does not transfer to the region sufficient funds to satisfy its existing financial obligations, then to the extent permitted by law, the regional school unit board may satisfy those obligations from balances that the SAU transfers to the region. If the available balances transferred are insufficient to satisfy the SAU's existing financial obligations, or are not legally available for that purpose, the regional school unit board may take any action permitted by law so that all of the municipalities of the region are treated equitably with respect to the unsatisfied existing financial obligations of an SAU. For example, to the extent permitted by law, the regional school unit board may satisfy the unpaid existing financial obligations of an SAU in the same manner and with the same authority as for unassumed debt under the provisions of 20-A M.R.S.A. § 1506(4). Salaries and benefits payable after June 30, 2009 including all summer salaries earned during the 2008-09 school year shall be the responsibility of SAD 59, SAD 74, and SAD 13.

Additionally, to the extent permitted by law, if in the judgment of the regional school unit board it must raise funds from all its members to satisfy existing financial obligations of an SAU, the regional school unit board also shall be authorized to raise additional amounts for the purpose of making equitable distributions (which may be made in the form of credits against assessed local shares of the region's approved budget) to those region members that would otherwise bear costs attributable to unsatisfied existing financial obligations of an SAU for which they had no financial responsibility. The intent of the preceding sentence is that financial responsibility for unsatisfied existing financial obligations of an SAU be borne by its members and not by the other members of the region.

The balance remaining in the SAU's school accounts after the SAU has satisfied existing financial obligations in accordance with this plan shall be paid to the treasurer of the regional school unit, verified by audit and used to reduce that SAU's contribution as provided by Section XXXX-43(4). In this plan, the SAU's shall maintain not less than 50% of the fund balances as of the June 30, 2008 audit in the amounts as follows: MSAD #59 ( ), MSAD #74 ( ), MSAD #13 ( ), Pleasant Ridge ( ), Dennistown ( ), The Forks ( ), and Caratunk ( ) to the next fiscal year; and transfer not less than 50% of the fund balances to the regional school unit.

Transfers of remaining balances may occur within the period specified by Section XXXX-43(4), or, as may be preferable in the case of a district, at any time before the district has closed its accounts and ceased normal operations.

SAUs shall transfer remaining balances of reserve funds to the regional school unit. Unless otherwise provided by applicable law, a transferred reserve fund shall be used in accordance with its original purpose to benefit a school or schools of the transferring SAU. Transferred reserve funds shall be subject to Title 20-A M.R.S.A. § 1491, except that the transfer of funds in a reserve fund or a change in purpose of the fund may only occur in such manner that the funds continue to benefit the members of the SAU that transferred that reserve fund to the region.

SAUs shall transfer remaining balances of scholarship funds to the region. Scholarships shall be limited to the original pool of potential recipients unless otherwise provided by the donor or by applicable law.

SAUs shall transfer trust funds to the region. The regional school unit board shall be deemed the successor trustee for all purposes, except as provided by the trust or by applicable law.

### Existing Financial Obligations through June 30, 2008

	Dist. Budget	est. obligations	est. fund balance
MSAD #59	\$	\$	\$ 200,000.00
MSAD #74			
MSAD #13			

### NON MAJOR PERMANENT FUNDS JUNE 30, 2008

#### MSAD #59

#### SCHOLARSHIPS

<u>Account #</u>	<u>Account name</u>	<u>beginning balance</u>
		<b>July 1, 2008</b>
103002181	Blackwell Music CD	\$ 4,756.15
	Blackwell Music	\$ 3,504.71
	Shawn Dean Scholarship	\$ 1,556.26
1285332	Geroge Jacobs Scholarship	\$ 97.44
	Perkins Music	\$ 1,723.30
	MSAD 59 Board of Directors	\$ 1,231.47
SAD 1285299	James Sites Scholarship	\$ 170.75
3008945	John Ferris Scholarship – Book	\$ 1,232.79
1285310	Lyndzy Duprey Scholarship	\$ 306.66
1285321	Leroy Jacobs Jr Athletic Award	\$ 44.61
SAD 3007747	Savoy Scholarship – Book	\$ 6,496.62
	Alexander Richard Investment	\$ 20,077.43
SAD	Preble Scholarship Investment	\$ 440,025.23
SAD	Savoy Scholarship Investment	\$ 764,649.12
	<b>Total</b>	<b>\$ 1,245,872.54</b>

### FUND BALANCE JUNE 30, 2008

			current balance
MSAD #59	UNDESIGNATED	\$ 880,277.00	
MSAD #74	UNDESIGNATED	431,254.00	
MSAD #13	UNDESIGNATED	144,736.92	

**9. A transition plan that addresses the development of a budget for the first school year of the reorganized unit and interim personnel policies.**

A. Transition Plan for Budget Development. The regional school unit board shall establish interim rules of procedure and shall elect interim officers who shall serve until officers are elected at a meeting following the operational date of the region.

The regional school unit board shall select a superintendent of schools in accordance with Section 1051 of Title 20-A. During the interim period, the salary, office and other expenses of the superintendent, as well as the cost of the regional school unit board, including insurance, shall be allocated to the school administrative units as provided below.

If a region is formed to become operational as of July 1, 2009, then following the issuance of a certificate of organization by the State Board of Education, the school boards and superintendents of the SAUs within the region shall begin a process for developing proposed budgets for educational programs and services within their SAUs for the fiscal year beginning July 1, 2009. In developing their proposed budgets, the SAUs shall consider potential cost savings and additional costs that may result from reorganization. The SAUs also shall consider changes in operations that may be necessary in order to reduce costs of administration, special education, building and maintenance and transportation without adversely affecting the educational program. During the months of February and March, the school boards of the SAUs and their superintendents shall conduct joint meetings and budget workshops as necessary to develop a proposed budget for the first operational year of the regional school unit. Specific duties may be assigned to existing personnel with the approval of the employing SAU.

A proposed budget with supporting documentation shall be developed in time for its presentation to and consideration by the initial regional school unit board of directors. The regional school unit board shall complete the budget development process and recommend a budget for consideration by the voters.

The regional school unit board shall propose and approve a recommended budget in accordance with 20-A M.R.S.A. § 1482 for the first operational year for submission to the voters of the region. The budget format, approval procedures and assessments for the regional school unit's first operational year budget shall be in accordance with 20-A M.R.S.A. §§ 1482-1489. The regional school unit board shall have all necessary authority for those purposes. This shall be considered the first year of use of the budget validation referendum process for purposes of determining the continued use of the budget validation referendum process every three years pursuant to Section 1486(1).

The regional school unit board shall be authorized to take all other actions and shall have all other authority provided under state law to prepare for the regional school unit to become operational on July 1 of the first operational year; including the authority to open and maintain accounts, to incur expenses not to exceed \$ 50,000 to be allocated among the regional school units' member SAUs in accordance with their most recent April and October resident pupil count and to file applications for school construction projects and revolving renovation fund loans and other available funding.

B. Transition Plan for Personnel Policies. All personnel policies existing in the previous school

administrative units shall continue to apply to the same employment positions after they become part of the regional school unit. After the operational date, the regional school unit board and superintendent will develop and adopt region-wide policies in accordance with applicable law.

**10. Documentation of the public meeting or public meetings held to prepare or review the reorganization plan.**

A record of the date, time, location and minutes of all meetings will be documented and minutes of meetings will be attached to the plan as Exhibit 5.

Date of Public Meeting	Time	Location
January 23	6:30 p.m.	Moscow Elementary
August 5, 2008	6:30 P.M.	Moscow Elementary
August 18, 2008	6:30 P.M.	Moscow Elementary
September 2, 2008	6:30 P.M.	Moscow Elementary
September 10, 2008	6:30 P.M.	Solon Elementary

**11. How the units that approve the reorganization plan will proceed if one or more of the proposed members of the regional school unit fail to approve the plan.**

APPROVED BY TWO OF THE EXISTING SAD'S

If the plan is ~~rejected by one or more SAUs, but is accepted by SAUs representing at least 60% of the average number of resident pupils within all of the SAUs in the proposed region, as measured by the average of the most recent April and October resident pupil counts; and by SAUs representing at least 60% of the aggregate fiscal capacity of the SAU in the proposed region,~~ then in such case the membership of the regional school unit shall include the SAUs that approved the plan; except that the Commissioner may determine the necessity for reapportionment pursuant to 20-A M.R.S.A sec. 1475.

**12. An estimate of the cost savings to be achieved by the formation of a regional school unit and how these savings will be achieved.**

**COST SAVINGS COMMITTEE REPORT AND RECOMMENDATIONS**

The Cost Savings Committee consists of Andrea Reichert of New Portland, Heather Sylvester of The Forks, Mike Carver of Moscow, and three superintendents (Heather Perry of SAD #12, Regina Campbell of SAD #74, and Ken Smith of SAD #13). The Committee met on Friday, February 22, in Bingham from 10:00 a.m. to noon. Considerable data was gathered for the meeting which included per pupil costs, school bus cost per mile, per plate meal costs, state property valuations, percent of free and reduced lunches, enrollment data, employee data, employee agreement data, state average employee salary and benefit averages, and a list of required state reports.

*Note from the committee: While the formation of the RSU should save money in some areas, it is also true that the formation of the RSU will result in additional costs above the aggregate costs in the previous school administrative units. Although the law does not require that the plan list cost increases as well as savings, an accurate report of anticipated cost savings can only be given by offsetting cost increases against savings.*

All of our current school systems are small. By Maine standards the average size school system is approximately 1500 students. Maine has very few large systems and some of those encompass large geographic areas like Oxford Hills (SAD #17) or cities like Portland, Bangor, Lewiston, or Augusta. One of the largest geographic school systems is SAD #3 in Thorndike with fewer than 1500 students.

Small school systems operate differently from large systems. Generally speaking, large systems have more human resources dedicated to limited areas of responsibility. For example, small systems may have special education coordinators working a limited number of days per week whereas larger systems will have directors of special education working full time.

Many functions are currently carried out by multiple people crossing job titles, whereas those functions will be carried out by specified personnel under the new RSU. For example, a superintendent and administrative assistant may share some transportation and food service responsibilities in one system, and a superintendent and secretary may share slightly different responsibilities in another system. The point is smaller systems require personnel to carry out the same responsibilities because the work needs to be accomplished, but there isn't enough work to support a full time position therefore personnel wear many hats.

Financial affairs capture a good deal of a superintendent's time. The clerical support offered by a business office encompasses personnel that handle payroll, accounts payable, and accounts receivable. In addition there are numerous reports required of a superintendent and those reports require gathering data from sometimes unrelated portions of the budget. Completing reports or seeing that those reports are completed on time is a constantly growing demand and it may take several business staff to provide the data.

In SAD #12 the district principal is responsible for all aspects of the job for grades K-12 with all grades housed in one facility. In SAD #13 the district principal is responsible for PK-12 but students are housed in three different facilities. In SAD #74 students are housed in six different

facilities with some teaching-principals, some supervising principals, and some deans of students.

Buildings and grounds and transportation issues will require considerable attention depending on the community. For example, SAD #74 has a full time director of maintenance/ transportation whereas the superintendent in SAD #13 handles buildings/grounds issues and some transportation and food service issues. On the other hand SAD #12 contracts with a private contractor for transportation services and relies on the building principal to address facility problems.

Of note is the issue to travel between facilities. Due to the logistical issues inherent in the proposed RSU, travel expenses should increase for many central office services providers. It is roughly one hour and forty five minutes on a good day from one end of the proposed RSU to the other end.

We have provided these cost savings estimates based on all eight school systems (three SAD's and five plantations) voting to form the RSU. If some school systems vote no, then these estimates will have to be recalculated.

There will be an added cost when the first year business software will have to be modified to accommodate three different budgets, three different teacher agreements, three different support staff agreements, and numerous individual contracts or agreements.

Legal costs should increase the first and second year of operation, primarily due to negotiations. However, that cost should decrease in the third year of operation when one opinion will be sort instead of three requests for the same advice.

Cost savings could be realized in the area of technology within the area of network administration. However, some of those assumptions are based on uniformity of software and hardware and on server compatibility.

We have added a transition manager with the understanding this position will not be needed after the third year of operation. Among the many transition issues, it is essential employees be paid on time and in a manner agreed upon with their former employers. With so many different agreements and contracts in force, it will take considerable time and effort to insure compliance.

We discussed having payroll done by a private agency and determined, that at least at this juncture, the preparation of documents required by such an agency would offset any potential cost savings.

In addressing proposed personnel costs we used state averages provided by MSMA for various categories of employees to estimate the cost of salaries, wages, and benefits for 2009-2010.

Considering the 2007 valuations of the 13 communities in RSU 24 totaled \$700,700,000 one mill on the combined tax rate would require an expenditure or savings of \$700,700.

<u>School systems</u>	<u>2007 valuation</u>
Caratunk	23,500,000
Dennistown	7,000,000

Pleasant Ridge	60,250,000
The Forks	33,650,000
SAD 13	103,100,000
SAD 59	487,900,000
SAD 74	368,900,000
<b>RSU 24</b>	<b>1,084,900,000</b>

Significant savings would not seem to be possible for two reasons: 1. Small systems do not have the services available or the expenses associated with the services to save large sums of money. 2. Savings are realized when large systems combine because of the duplicative services. It takes money to save money! Some federal money will be lost in forming the RSU due to a decrease in the percent of students who qualify for free and reduced lunches.

However, we estimate that the formation of Regional School Unit #24 (RSU 24) will result in the following cost savings during the first three years of operation:

<b>First year – 2009 - 2010:</b>	salaries and benefits current	salaries and benefits 2009-10	cost +/-
Central Office Administration	\$231,241	111,102	- 120,139
Central Office Clerical	\$198,264	210,000	+ 11,736
Central Office Transition Manager	-0-	50,000	+ 50,000
Estimated savings:			- 58,403
Estimated additional costs:			+60,000
<b>Net savings (or costs):</b>	<b>wash - no net savings projected</b>		

<b>Second year – 2010 - 2011:</b>	
Estimated savings:	
Estimated additional costs:	
<b>Net savings (or costs):</b>	<b>no net savings projected</b>

<b>Third year – 2011 - 2012:</b>	
Estimated savings:	legal
Estimated additional costs:	
Net savings (or costs):	
<b>Total estimated savings (or costs):</b>	<b>net increase due to negotiated agreements</b>

### **13-A. Plans to reorganize administration, transportation, buildings and maintenance and special education.**

The new RSU Board will be developing a reorganization plan for administration, transportation, buildings and maintenance and special education during our budget construction process.

**System Administration:** One superintendent, one assistant superintendent, two payroll clerks, two accounts payable clerks, one human resource director, two secretaries, and one receptionist.

**Transportation:** One director of transportation to direct all transportation services. One garage for vehicle service and repairs. Common software to develop routes and schedules.

**Special Education:** One director and one assistant director for all special education services. Similar software for billing and student accounting.

**Buildings and Maintenance:** One supervisor of buildings and grounds and six "trade skilled" maintenance personnel.

### **13-B. Cost Sharing in Regional School Unit**

Cost sharing above EPS will be based on no cost shifts in year one and year two.

### **13-C. Election of initial board of directors.**

Within 30 days of the issuance of a certificate of organization for the regional school unit by the State Board of Education, the members of the school boards of the school administrative units within the regional school unit shall conduct a joint meeting for the purpose of electing an interim secretary of the regional school unit and determining a date for the election of the initial board of directors of the regional school unit. The interim secretary shall notify the municipal officers of the member municipalities of the regional school unit of the date of the election. The election shall be conducted in accordance with Title 30-A Chapter 121 of the Maine Revised Statutes, as amended by Section 1473(2) of Chapter 103-A of Title 20-A of the Maine Revised Statutes, except that the election duties of the secretary and board of directors of the regional school unit shall be performed by the interim secretary. The duties of the interim secretary shall include:

- 1) notification of the municipal officers of the date of the election;
- 2) furnishing nomination papers at least 10 days before the deadline for filing nomination papers;
- 3) receipt of completed nomination papers in accordance with 20-A M.R.S.A. §1473;
- 4) preparation and distribution of election ballots in accordance with 20-A M.R.S.A. §1473;
- 5) receipt of town clerk's certification of the results of the voting in each member municipality;
- 6) tabulation of the town clerk's certification of the results of the voting in each municipality;
- 7) accepting any recount petitions that may be filed pursuant to 20-A M.R.S.A. §1473; and



- 8) totaling the votes cast for each candidate and notifying the clerks in each municipality, the candidates, and the Commissioner of Education of the final results of the voting and the names and addresses of the persons elected as directors.

In accordance with 20-A M.R.S.A. §1473(1), the clerk of each municipality within the regional school unit shall forward the name(s) and address(es) of the director(s) elected to represent that municipality to the State Board of Education with such other data with regard to their election as the State Board of Education may require. On receipt of the names and addresses of all of the directors, the State Board of Education shall set a time, place and date for the first meeting of the directors and give notice to the directors in writing, sent by registered or certified mail, return receipt requested, to the address provided by the municipalities.

#### **13-D. Tuition Contracts and School Choice**

Students from plantations, unorganized territories, and municipalities within the RSU that were not formerly part of the previous SADs and had "school choice", will be transported by the RSU to the nearest assigned school. Transportation and related costs to any other school will not be the responsibility of the RSU.

#### **THIS SECTION WILL BE COVERED BY A POLICY ALLOWING CHOICE WITH STIPULATIONS**

#### **13-E. Claims and Insurance**

##### **Disclosure of claims**

The parties are unaware of any lawsuits, administrative complaints, due process proceedings, notices of claim or any other claims.

#### **13-F. Vote to submit reorganization plan to Commissioner.**

Before submitting a reorganization plan to the Commissioner of Education, the governing body of each school administrative unit shall adopt the following vote:

VOTED: That the provisions included in the school reorganization plan prepared by the *MSAD #59, MSAD #74, MSAD #13, the plantations of Pleasant Ridge, Dennistown, The Forks, and the Town of Caratun* Reorganization Planning Committee to reorganize *MSAD #59, MSAD #74, MSAD #13, the plantations of Pleasant Ridge, Dennistown, The Forks and the Town of Caratunk* into a regional school unit with an operational date of July 1, 2009, are determined to be necessary within the meaning of Section XXXX-36(5)(M) and that the Superintendent of Schools be, and hereby is, authorized and directed to submit the school reorganization plan to the Commissioner of Education on behalf of this *MSAD #59, MSAD #74 or MSAD #13* on or about October 14, 2008.

**13-G. Section for RSUs with fewer than 2,500 students**

- (a) Geography, including physical proximity and the size of the current school administrative unit;

MSAD #59, #74, #13 and the plantations of Pleasant Ridge, Dennistown, The Forks, and the Town of Caratunk are located along Kennebec River and the foothills of the Western Mountains. The two largest towns Madison and Anson are across the Kennebec River from one another and the other smaller towns lie within a circumference of approximately FILL IN. From one end of the new RSU the distance is approximately FILL IN miles.

- (b) Demographics, including student enrollment trends and the composition and nature of communities in the regional school unit;

By far the largest towns are Madison (4,592) and Anson (2,565) and are the local service centers for the region. The other communities range in size from slightly more than one thousand to less than one hundred residents. The total student population according to the ED 279 is (FILL IN) of which SAD #59 has (1,031), SAD # 74 has ( ), SAD #13 has ( ) Pleasant Ridge has ( ), Dennistown has ( ), The Forks has ( ) and Caratunk has ( ).

It would appear that SAD # 59 will continue to experience some student population growth. FILL IN REST

- (c) Economics, including existing collaborations to be preserved or enhanced and opportunities to deliver commodities and services to be maximized;

Adult Education is shared between MSAD #59 and MSAD #54. MSAD #59 currently shares a Physical Therapist, ESL Tutor as well as students transported for extra and co-curricular events.

- (d) Transportation;

- (e) Population density; or

Most communities are rural with the two largest towns being Madison and Anson.

- (f) Other unique circumstances including the need to preserve existing or developing relationships, meet the needs of students, maximize educational opportunities for students and ensure equitable access to rigorous programs for all students.

**Exhibit 1**

Name of SAU	Year Issued	Original Principal Amount	Asset Acquired, Constructed or Renovated	Principal Balance as of July 1, 2009	Final Maturity Date
MSAD #59	2000	\$500,000.00	constructed	\$ 432,391.18	11/1/21

**The Local only  
Debt July 1,  
2009**

MSAD #59		\$ 432,391.18
MSAD #13	RENOVATED	
MSAD #74	RENOVATED	

## Exhibit 2

Name of SAU	Position type(s)	Date of expiration
MSAD #59	Cafeteria, Computer Techs, Ed	2008
MSAD #59	Techs	2008
MSAD #59	Bus Drivers, Custodians	2012
MSAD #59	Superintendent	2010
MSAD #59	Administrative Assistant	2010
MSAD #59	Director of Support Services	2012
MSAD #59	Director of Special Services	2010
MSAD #59	Bookkeeper	2010
MSAD #59	Payroll Clerk	2010
MSAD #59	MAMHS Principal	2010
MSAD #59	MJr.HS Principal	2009
MSAD #59	MES Principal	2010
MSAD #59	Director of Guidance	2010
MSAD #59	School Nurse	2008
MSAD #59	Maintenance Supervisor	2010
MSAD #59	Computer Facilitator K-12	2008
MSAD #13	Computer Technician	

### Exhibit 3

SAU	Positions Included in Bargaining Unit	Next Termination Date
MSAD #59	Teachers	2010
MSAD #59	Administrative Assistants	2010
SAD 13	Teachers	2011
SAD 13	Support Staff	2011
SAD 74	Teachers	2011
SAD 74	Support Staff	2010

**Exhibit 4**

<b>SAU</b>	<b>Contracting Party</b>	<b>Type of Contract</b>	<b>Expiration Date</b>
MSAD #59	Hasler Mailing/GE Capital Lease	Mail Machine Lease	10/18/08
MSAD #59	US Cellular	Cell Phone	7/31/08
MSAD #59	Modern Pest Services	Pest Control	10/20/08
MSAD #59	Transco Business Technologies	Copier Maintenance/Service	Annual
MSAD #59	Ikon	Copier Maintenance/Service	Annual
MSAD #59	A-Copi Imaging Systems	Copier Maintenance/Service	Annual
MSAD #59	Stanley Elevator Co.	Maintenance-Elevators	Annual
MSAD #59	Bolster's Rubbish Removal	Trash - Athens	Annual
MSAD #59	Three Rivers Disposal	Trash - In Town	June 30, 2009
MSAD #59	MSAD #54	Adult Ed Service	Annual
MSAD #59	MSAD #54	Vocational Assessment	Annual
MSAD #59	Redington Fairview General Hospital	Sports Trainer Service	Annual
MSAD #59	Madison Area Health Center	Physicals	Annual
MSAD #59	Bob's Cash Fuel	Gas/Diesel	Annual
MSAD #59	C.N. Brown	Heating Oil	Annual
MSAD #59	ADS	Accounting/Payroll Software	Annual
MSAD #59	Rediker Software	Admin Plus/Grade Quick Support	Annual
MSAD #59	Transfinder	Transportation Software	Annual
MSAD #59	Verizon	In State Phone Service	Rolling
MSAD #59	Telrite	Long Distance Phone Service	Rolling
MSAD #59	TDS	Phone Service - Athens	Rolling
MSAD #59	Kyes Insurance	Insurances	Annual
MSAD #59	McIntire Business Products	Laminator Service/Product	Annual
MSAD #59	Software	Site Licenses	Annual
MSAD #59	NWEA	Testing	Annual
MSAD #59	Plato Learning, Inc.	Software Maint/Service - MHS	Annual
MSAD #59	A/P Examinations	Testing	Annual
MSAD 13			
MSAD 13			
MSAD 13			
MSAD 13			
MSAD 13			

MSAD 13			
MSAD 13			
MSAD #74			
MSAD #74			
MSAD #74			
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MSAD #74			
MSAD #74			

### Exhibit 5

#### MSAD #13 BUILDING/LAND VALUES

	<u>SQUARE FOOTAGE</u>	<u>BUILDING VALUE</u>	<u>YEAR OF CONSTRUCTION</u>
or			
<u>DATE</u>			<u>ACQUISITION</u>
Quimby Middle School	12,258	\$1,559,000	1941
Moscow Elementary School	22,306	\$2,607,000	1953
Upper Kennebec Valley H.S.	34,525	\$4,822,000	1962
Shop	2,004	\$181,000	1962
Storage Building #1	600	\$40,000	2000
Storage Building #2	552	\$39,000	2000
Dugout 1	168	\$1,000	2000
Concession Stand	182	\$11,000	2000
Dugout 2	168	\$1,000	2000
Dugout 3	168	\$1,000	2000
Dugout 1	168	\$1,000	2000

MSAD #59 BUILDING/LAND VALUES

	<u>SQUARE FOOTAGE</u>	<u>BUILDING VALUE</u>	<u>YEAR OF CONSTRUCTION or ACQUISITION DATE</u>
Alternative Education Building	1200	\$ 93,808.00	1971
Athens Elementary School	20400	\$ 1,630,784.00	1983
Storage Building - Athens	680	\$ 51,977.00	1990
Bus Garage #1 (old)	400	\$ 25,461.00	1992
Bus Garage #2	3000	\$ 215,250.00	1997
Madison Elementary School	41585	\$ 5,330,000.00	2001
Madison Area Memorial High School	61254	\$ 3,960,479.00	1988
Storage Building - MHS	580	\$ 43,376.00	1984
Madison Junior High School	62340	\$ 4,892,357.00	1970
Administration Building	6560	\$ 524,181.00	1995
Starks Elementary School	26229	\$ 2,096,724.00	1975
Rt. 148 Land	8.8 Acres	\$ 30,000.00	2003
Rt. 148 Land	3.753 Acres	\$ 30,000.00	2004
MSAD #74 BUILDING/LAND VALUES			

Respectfully submitted,

Kenneth Smith



# **RPC 24 Meeting Minutes**

**October 2, 2008**

**Moscow Elementary School**

**Moscow, ME**

Meeting was called to order at 6:30 p.m. by chair Elaine Aloes.

18 RPC Members In Attendance: Elaine Aloes, Donald Beane, Mitchell Quint, Douglas Cahill, Larry Malloy, Brian Malloy, Carleton Barnes, Elaine Kirk, Bob Hagopian, Al French, Chuck Taylor, Judy Robertson, Fran Sabol, Amy Keaton, Jennifer Hebert, Heather Sylvester, and Tracy Lesperance.

Superintendents In Attendance: Kenneth Smith, Michael Gallagher, Martha Witham, and Regina Campbell

Others In Attendance: Facilitator Bill Cumming and five members of the public

The RPC participants introduced themselves.

The minutes of September 3, 2008 were approved unanimously.

The RPC reviewed comments and suggestions on the Plan from Drummond Woodsum & McMahon. School systems that have accrued summer salaries will get a "credit" in the same manner as other remaining balances.

The new financial template that does not include SAD #12 was discussed. Michael Gallagher passed out a sheet that shows the comparison of adjusted cost sharing values. Concern was raised over Pleasant Ridge being the only district that would have to pay more than they did last year. Martha Witham asked if there was a way to balance the new cost sharing values so that Pleasant Ridge would not have to pay more.

The RPC discussed revisions that need to be made on the Plan.

On page #2 of the Plan Dennistown needs to be added to the list and "Plantation" should be included after "Pleasant Ridge".

Clarification was made on question #5 (disposition of real and personal school property). The intent was that all towns and plantations keep ownership of their property, including buses.

Position contracts were discussed and the existence of a contract does not mean that if there is a reduction in force the contract will be honored. If you don't have a position you don't have to create one for all employees except superintendents which are specifically addressed in the consolidation law. According to Facilitator Bill Cumming, positions with the longer contract periods will not automatically be assumed. For example, a person with a yearly contract will have the same chance at a position as someone with a three-year contract. This will be handled according to the labor laws.

Non-major permanent funds such as scholarships will be retained within current SAUs and managed by the SAU to which they apply.

13-D will have clarified wording stating that the RSU board will have the option to place students (who have school choice) in schools that do not fall within the RSU. A final plan will be presented to the school boards for voting.

Michael Gallagher suggested removing Exhibit 1 as it is duplicated within the plan.

A correction was made on Exhibit 5. Quimby Middle School was built in 1952 rather than 1941.

A motion was made by Regina Campbell and seconded to thank Dr. Smith for all his above and beyond work on the Plan.

A motion was made and seconded to approve the Plan. Motion passed 12:0:2 with two members abstaining.

There will be meetings in January in which speakers will give information to the public who will be voting on the Plan. Each district will be presenting the same information, the separate meetings in each district will be for the travel convenience of the people. It was strongly suggested that each district have their own local presenter for the informational meetings with two superintendents, Dr. Smith and Mr. Gallagher, present at each meeting. The meetings will be held January 13<sup>th</sup> (SAD 59), 14<sup>th</sup> (SAD 74), and 15<sup>th</sup> (SAD 13) at 7:00 p.m. There will also be a general mailing that outlines the plan in the simplest terms. General mailings will go out in November and January.

A motion was made and seconded to adjourn. Meeting adjourned at 7:55 p.m.

No more meetings will be held unless the attorneys make changes to the Plan that need to be approved.

Respectfully submitted,

Cathy Ryder